

# Public Document Pack



## EAST (INNER) AREA COMMITTEE

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Meeting to be held at Wykebeck Day Centre, Wykebeck Valley Road on  
Wednesday, 30th January, 2008 at 6.00 pm (Map attached)

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### MEMBERSHIP

#### Councillors

R Brett	-	Burmantofts and Richmond Hill
D Hollingsworth	-	Burmantofts and Richmond Hill
R Pryke	-	Burmantofts and Richmond Hill
A Hussain	-	Gipton and Harehills
A Taylor	-	Gipton and Harehills
R Harington	-	Gipton and Harehills
G Hyde	-	Killingbeck and Seacroft
B Selby	-	Killingbeck and Seacroft
V Morgan	-	Killingbeck and Seacroft

#### Co-optees

Graham Moore	-	Harehills Forum
Pearl McArdle	-	Richmond Hill Forum
Mr Andrew Armstrong	-	Gipton Forum
Daryl Jackson	-	Harehills Forum
Mick Dodds	-	Seacroft & Killingbeck Forum
Valerie Allen	-	Burmantofts Forum

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## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 24 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p><b>EXCLUSION OF PUBLIC</b></p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p><b>Time - 10 mins</b></p>	
7			<p><b>MINUTES</b></p> <p>To confirm as a correct record the attached minutes of the meeting held on 3 December 2007.</p>	1 - 8
8			<p><b>WELLBEING (REVENUE) BUDGET - 2007/08 OUTTURN AND PLANS FOR 2008/09</b></p> <p>To receive and consider the report of the Director of Environment and Neighbourhoods.</p> <p><b>Time 15 Mins – (Executive Function)</b></p>	9 - 14
9			<p><b>WELLBEING CAPITAL UPDATE AND SCHEME PROPOSAL</b></p> <p>To receive and consider the report of the Director of Environment and Neighbourhoods.</p> <p><b>Time - 10 Mins – (Executive Function)</b></p>	15 - 24
10			<p><b>COMMUNITY CENTRES - PROGRESS ON A LOCAL PRICING AND DISCOUNTS POLICY</b></p> <p>To receive and consider the report of the Director of Environment and Neighbourhoods.</p> <p><b>Time - 20 Mins – (Executive Function)</b></p>	25 - 38

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			<p><b>COMMUNITY CONSULTATIVE FORUMS</b></p> <p>To receive and consider the report of the Director of Environment and Neighbourhoods.</p> <p><b>Time - 10 Mins – (Executive Function)</b></p>	39 - 64
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Wednesday, 12 March at 6.00 p.m.</p> <p><b>MAP OF TODAY'S VENUE</b></p> <p>Wykebeck Day Centre, Wykebeck Valley Road, Leeds</p>	

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# Agenda Item 7

## EAST (INNER) AREA COMMITTEE

WEDNESDAY, 5TH DECEMBER, 2007

**PRESENT:** Councillor B Selby in the Chair

Councillors A Hussain, R Brett,  
R Harington, D Hollingsworth, G Hyde and  
V Morgan

### 46 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair admitted a late appendix to Item 10, Wellbeing (Capital) Budget – Project Approvals. The appendix was not available at the time of agenda despatch and was admitted to the agenda to prevent any further undue delay to funds being released.

### 47 Declaration of Interests

Councillors Hollingsworth and Hyde declared a personal interest in Item 12, East and South East Leeds (EASEL) Regeneration Scheme Update due to their respective positions on the East North East ALMO. Minute No. 43 refers.

### 48 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Pryke and Taylor.

### 49 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, no matters were raised under this item by those members of the public who were in attendance.

### 50 Minutes

**RESOLVED** – That the minutes of the meeting held on 24 October 2007, be confirmed as a correct record.

### 51 Matters Arising from the Minutes

Minute No.41 – Community Voices Project Update – Radio Asian Fever

It was reported that Wellbeing Funds had now been released and authorisation had been given for the release of monies from the Safer and Stronger Communities Fund.

## **52 East Leeds FM**

The Director of Environment and Neighbourhoods submitted a report which gave the Committee an update on East Leeds FM. East Leeds FM was a community engagement project led by Heads Together and was targeted at younger people across East Leeds. The project had previously received the Committee's support.

The Chair welcomed Adrian St Clair of Heads Together to the meeting. He was accompanied by several participants of the East Leeds FM project to give a presentation on their work.

It was reported that East Leeds FM had been operating since 2003 and usually provided 2 broadcasting periods a year. Over 2,950 people had been involved in broadcasting and following the last broadcast, there had been over 26,000 listeners. The project had received funding from a variety of sources and had also commenced podcasting. Members listened to an extract from a recent podcast.

Adrian St Clair invited some of the young people involved with East Leeds FM to share their experiences. Issues highlighted included opportunity for work experience, work in and with schools and visits to the ITV studios.

It was further reported that East Leeds FM had been used by a multi-cultural community and had involved people from the ages of 3 to 87 in its broadcasts. Members were informed that the Podcast service was continually available to use for promoting community issues.

Members of the Committee congratulated East Leeds FM on the success of their project.

**RESOLVED** – That the presentation and the potential for Heads Together to undertake further innovative work for the Committee in future engagement projects be noted.

## **53 East and South East Leeds (EASEL) Regeneration Scheme Update**

The Head of the EASEL Project submitted a report which provided an update on various aspects of the EASEL regeneration initiative including phase 1 development, progress on the establishment of the Joint Venture Company, the Area Action Plan and work of the Members working groups on neighbourhood planning, consultation and blight issues.

The Chair welcomed Peter Beck, Head of the Easel Project and Maggie Gjessing, East Area Regeneration Manager to the meeting.



With regard to the Area Action Plan, it was reported that close work had been carried out with Planning Officers and a general agreement had been made with Government Office regarding the plans. Recent consultation had taken place with Ward Members, MPs and the public. An EASEL newsletter had been produced to inform the public of events.

It was anticipated that the Strategic Development Agreement would be signed with Bellways in the next few weeks and that work could start on site in Gipton and Seacroft in February or March 2008.

The Chair opened the meetings to allow local residents to make comments and ask questions. The following issues were raised:

- According to maps of the plans, fencing would be put up that will close off roads and prevent access to properties. It was reported that to close roads, a full legal agreement was needed. This would only happen when full vacant possession of any site was gained.
- Compulsory Purchase Orders on land and property.
- Tenants not being offered 'like for like' properties.
- People should not have to move.
- Could plans be changed to build around existing properties?

#### **RESOLVED –**

- (1) That progress against the EASEL initiative be noted.
- (2) That a further report be brought to a future meeting of the Area Committee in to address local residents concerns and questions.

#### **54 North East Divisional Community Safety Partnership**

The joint report of the Divisional Commander (North East Leeds Police Division) and Acting East Area Manager explained the role of the new North East Divisional Community Safety Partnership (DCSP) and how the role of Tasking Teams would be strengthened. Members were asked to nominate a representative to participate on the DCSP. The Committee was reminded of changes to Neighbourhood Policing Teams (NPTs) which was reported at the October meeting.

The Chair welcomed Inspectors Jim Croft and Tony Reed to the meeting.

It was reported that the DCSP would work with Thematic Problem Solving Groups and Neighbourhood Management Tasking Teams which would cover the 8 NPT ward areas. Partnership tasking teams would deal with crime and grime issues.

In response to a question of whether the nomination to the DCSP had to be an Elected Member, it was reported that as the DCSP would consist of key stakeholders who held strategic responsibility within their respective organisations and had the power to influence and make decisions, it would be

appropriate to appoint an Elected Member. Members expressed concern that their should be public representation and it was reported that there would be involvement for non Councillor representatives. Local tasking meetings would also take account of issues raised and complaints.

**RESOLVED –**

- (1) That the appointments made to Inspectors for each of the new ward based Neighbourhood Policing Teams be noted.
- (2) That the establishment and role of the DCSP for North East Leeds and the strengthening of the Tasking Team approach across the area be noted.
- (3) That Councillor Selby be nominated as the Area Committee's representative on the DCSP. This appointment to be confirmed at the Member Management Committee to be held on 15 January 2008.

**55 Wellbeing (Revenue) Budget Monitoring Report**

The Director of Environment and Neighbourhoods submitted a report which updated the Area Committee on how the Wellbeing (Revenue) Budget was being spent in accordance with approved activities, schemes and themes.

Main issues highlighted included funding for Neighbourhood Wardens, the CROW Officer and funding for sports projects. Members were also reminded of the extra £50,000 that each Area Committee had received from General Funds.

**RESOLVED –**

- (1) That it be noted that:
  - a) that spend against each of the approved Wellbeing (revenue) budget strands is on target
  - b) the equity of spend between wards is as agreed
  - c) the range of local activities being delivered and supported through the Small Grants, Neighbourhood Management and Young People strands/schemes.
- (2) In relation to the additional £50k allocated by Executive Board, the commissioning of projects/activities in each ward to meet the priorities outlined in section 3.7 be approved.
- (3) That subject to availability, funding be continued to fund an additional 3.5 Neighbourhood Wardens (including 1 Senior post) in 2008/09.
- (4) That the fixed term CROW Officer post to 31<sup>st</sup> March 2008 should not be renewed/extended; due to improved local working arrangements and resources to problem solve issues in neighbourhoods.

## **56 Wellbeing (Capital) Budget - Project Approvals**

The Director of Environment and Neighbourhoods submitted a report which detailed a proposed scheme to improve an open public space off Farm Road and sought Members approval to fund the work through the Wellbeing (Capital) Scheme. A late appendix to the report was also submitted which provided details of a scheme to carry out improvements to Lincoln Green Shopping Centre and to seek approval for a contribution to provide match funding.

### **RESOLVED –**

- (1) That it be agreed to release £6,014 from the Killingbeck and Seacroft share of the Wellbeing (Capital) budget to fund the fencing of an area off Farm Road to provide a safe, informal play space for local children.
- (2) That it be agreed to release a maximum of £16,000 from the Burmantofts and Richmond Hill share of the Wellbeing (Capital) budget to provide match funds for Phase 2 of the Lincoln Green Shopping Centre improvements.

## **57 Community Forums**

The Director of Environment and Neighbourhoods submitted a report which provided the minutes from the autumn cycle of the Committee's five Community Consultative Forums.

It was noted that the Richmond Hill Forum had been well attended and Members discussed ways of increasing attendance at Forums. It was suggested that Co-optees promote awareness of Area Committee matters at their respective forums and it was suggested that they met with Area Management staff to discuss this.

**RESOLVED** - That the report and minutes from each forum be noted.

## **58 Leeds LEGI Programme Update**

The Leeds LEGI Programme Manager submitted a report which provided the Committee with an update on the progress of the Leeds Local Enterprise Growth Initiative (LEGI) Programme.

The Chair welcomed Simon Brereton, LEGI Programme Manager to the meeting.

It was reported that the purpose of the LEGI Programme was to develop enterprise and business to tackle regeneration issues. The programme was focussed on Super Output Areas (SOAs) and it was aimed 75% of the programme's outputs from these areas. The LEGI programme aimed to

engage with individuals to create self employment and businesses; to work with existing business and to engage investors and promote the area.

Issues discussed included the following:

- Catalyst Centres – There were 2 in East Leeds, Harehills and East Leeds Family Learning Centre
- The WykeBECC Centre which had links to David Young Academy
- Now schemes were up and running, a network was beginning to develop.
- Involvement of the ALMOs and Housing Associations
- Focus on those who were in receipt of incapacity benefits
- Education ambassadors to stimulate changes to the curriculum.

**RESOLVED –**

- (1) That the report be noted.
- (2) That a further report be brought to the Area Committee in six months.

**59 Intensive Neighbourhood Management Progress Report**

The Director of Environment and Neighbourhoods submitted a report which provided the Area Committee with an update on how the Intensive Neighbourhood Management (INM) programme was progressing. The report detailed the INM Clusters across the East Inner Area and the activities carried out in those areas.

Members attention was brought to the success of clean ups in the area, demonstrated by independent 'grime' surveys taken in the INM neighbourhoods.

**RESOLVED -**

- (1) That the report and the successful impact that Intensive Neighbourhood Management (INM) is beginning to have through co-ordination by local Neighbourhood Managers be noted.
- (2) That the intention to bring the spending programmes for INM clusters for Area Committee endorsement in 2008/09 be noted.

**60 Area Management Review**

The Director of Environment and Neighbourhoods submitted a report which detailed proposals agreed by the Executive Board to make amendments to Area Committee responsibilities.

It was reported that the review gave an opportunity to re-focus Area Management and the report detailed proposed structural changes. There

would be no impact on Members in terms of resources and reference was made to the report prepared by Councillor Chapman for the Executive Board.

Members attention was brought to enhanced responsibilities which were linked to key themes in the draft Leeds Strategic Plan and to local partnership working arrangements.

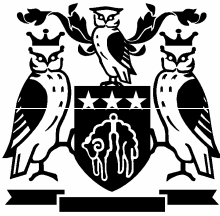
**RESOLVED –**

- (1) That the recommended changes to Area Committee responsibilities and working arrangements and the proposed timetable be agreed.
- (2) That the recommended way forward for local partnership working arrangements be agreed.

**61 Date and Time of Next Meeting**

Wednesday, 30 January 2008 at 6.00 p.m.

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**Report of the Director of Environment and Neighbourhoods**

**East (Inner) Area Committee**

**Date: 30<sup>th</sup> January 2008**

**Subject: Wellbeing (Revenue) Budget – 2007/08 Outturn and Plans for 2008/09**

<p><b>Electoral Wards Affected:</b></p>   <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>
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Council Function	<input type="checkbox"/>	Delegated Executive Function available for Call In	<input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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**Executive Summary:**

**This report presents the Area Committee with a projected outturn for the 2007/08 Wellbeing (revenue) Budget.**

**The report also seeks approval to pre-allocate the anticipated Wellbeing Budget for 2008/09 into known workstream priorities and existing contractual commitments.**

**The report also asks for approval to employ a temporary officer to develop the new Community Center portfolio for the Area Committee so that sustainable local management arrangements are in place for each centre, a long-term business and investment plan is in place for each centre and support is given to local groups/people to develop community activities, including identification and support in obtaining grant funding. The post would be joint funded by local Safer Stronger Communities Fund (SSCF).**

**1.0 PURPOSE OF THIS REPORT**

1.1 This report is to update Member on how the budget for 2007/08 has been spent and the likely carry forward to 2008/09.

- 1.2 The report asks Members to approve a budget for 2008/09 based on the likely level of existing commitments (Neighbourhood Wardens, CCTV) together with suggested continued workstreams (Small Grants Scheme, Neighbourhood Management, Younger People). Approval is subject to confirmation of availability of the funding.
- 1.3 The report suggests that the likely remaining balance of Wellbeing Budget in 2008/09 be allocated according to the new city Strategic Outcome themes; so that use of the funding at an area level to meet local priorities can be related to a contribution toward achieving Strategic Outcomes.
- 1.4 Finally, the report requests the approval (subject to confirmation of Wellbeing funding availability) to establish a new, two-year post (with annual review) to work for the Inner East Area Committee as a Community Facilities Development Officer. The post would be match funded by Gipton and South Seacroft Safer Stronger Communities Fund (SSCF) monies in 2008/09.

## **2.0 BACKGROUND INFORMATION**

- 2.1 The Area Committee was allocated £335,080 Wellbeing (revenue) Budget for 2007/08 from Executive Board.
- 2.2 The Area Committee also had a £9,695 balance brought forward from 2006/07.
- 2.3 This gave the Area Committee £344,775 to spend in 2007/08.
- 2.4 The Area Committee approved a spending programme which allocated the revenue budget into workstreams, allowing the Area Management Team to commission activities to tackle these priority themes and work with local members on localised activities.
- 2.5 Regular reports are provided to Area Committee on how the budgets are being spent and to provide accountability and checks that the activities are meeting the agreed Area Delivery Plan priorities and being spent equitably across wards.
- 2.6 The budget for 2008/09 will not be known until the beginning of the financial year. However there will be existing commitments to honour any activities that need to be planned for and commissioned ahead of that – so the Area Committee’s approval of an indicative budget at this stage will help ensure existing priorities/schemes continue to be dealt with and progressed.
- 2.7 An additional Area Committee responsibility for 2008/09 will be the agreement of a charging and discount policy and the responsibility for development of an increasing number of Community Centres.
- 2.8 It is clear that a number of Community Centres in the area are underused and in need of investment. The involvement of local residents and groups in the management of the centres is also poor.

## **3.0 MAIN ISSUES**



### **3.1 2007/08 Budget**

3.1.1 The latest summary of actual spend during 2007/08 is provided in Appendix A.

### **3.2 2008/09 Budget**

3.2.1 A draft budget is provided in appendix B, based on assumptions that the funding allocation is at least the same as 2007/08 (i.e. a minimum of £285k).

3.2.2 The draft budget assumes the following:

- a) £12k - the continuation of a Small Grants Scheme – allows for a minimum of 8 grants of per ward for the year.
- b) £95k - continued cost of the additional 3.5 Neighbourhood Wardens (inc one Senior)
- c) £30k - on-going cost of CCTV maintenance, rental, surveillance committed to by the Area Committee
- d) £75k - continued allocation of £25k per ward to support Neighbourhood Management arrangements through local tasking teams and Member involvement/liaison
- e) £12k – continued contribution towards the employment of 2 Building Family Wealth workers (subject to match funding being secured)
- f) £12k – community engagement through Forums and support to local Gala's/events (£4k per ward)
- g) £15k – match contribution towards the employment of a Community Facilities Development Officer for Inner East (see section 3.2.4 below)
- h) £36k - activities for younger people (£12k per ward) to help meet local gaps in services identified through the Childrens Plan and agreed with local Members/Forums

3.2.3 These assumptions would fully commit the allocation for 2008/09.

3.2.4 The draft budget includes provision to match-fund a new temporary post to work for the Area Committee as a Community Facilities Development Officer. Match funding will be identified from the Gipton and Seacroft Safer Stronger Communities Fund (SSCF) allocation for 2008/09.

3.2.5 A full Job Description will be drafted and agreed with Members before a recruitment process begins. However the main purposes of the job are proposed to be:

- To work with local Members, residents and community groups to establish suitable and sustainable local Management Committees for those centres delegated to the Area Committee to oversee.
- To develop long term plans for those centres to ensure sufficient investment needs are identified and secured so that the centres are viable, fit for use/purpose and have excellent facilities.
- To increase the community use of those centres and the variety of self-sustaining activities provided which meet the evolving needs of the community
- To support local community groups wishing to provide activities in attracting external resources/funding

- To manage the portfolio for the Area Committee and provide regular reports on performance and progress, including budgetary control.
- To implement the new local charging and discounts policy
- To work closely with Schools to ensure the programme of activities provided in the centres complements and helps deliver Extended Schools/Services.

#### **4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

4.1 There are no additional implications for Council policy and governance

#### **5.0 LEGAL AND RESOURCE IMPLICATIONS**

5.1 There are no legal implications.

5.2 There are no resource implications other than those to be met by the Area Committee's Wellbeing Budget and possible match-funding of the Community Facilities post by Safer Stronger Communities Fund (managed by the Area Manager).

#### **6.0 RECOMMENDATIONS**

6.1 The Area Committee is requested to:

- a) Note the projected spend of Wellbeing revenue budget available in 2007/08
- b) Approve, subject to confirmation of availability of funding, the pre-allocation of the anticipated Wellbeing budget for 2008/09 as set out in section 3.2 so that officers can ensure existing commitments are continued/met and begin the commissioning process for additional activities in consultation with local Ward Members as appropriate.
- c) Approve, subject to confirmation of availability of funding for 2008/09 and agreement of a Job Description, the recruitment of a temporary Community Facilities Development officer to work for the Area Committee, as set out in sections 3.2.4 and 3.2.5

Theme	Project	Z-number	Actual spend	Committed	Earmarked	
Community Engagement	Forum / meeting costs etc	various	432.02	1,060.00	-	
	Seacroft Gala (£ 3000)	various	1,624.06	-	82.64	
	Gipton Together: Gipton Gala (£ 1500)	Z986609	1,500.00	-	-	
	Burmantofts Gala (£ 3000)	various	2,131.90	152.00	-	
	Supplies for neighbourhood wardens	Z886945	29.95	-	-	
	ENE Homes: Older Persons Event	tbc	-	-	500.00	
	East Leeds FM - February broadcast	tbc	-	-	3,000.00	
	<b>Total</b>		<b>5,717.93</b>	<b>1,212.00</b>	<b>3,582.64</b>	
	Community Safety	Seacroft Black Shops CCTV camera analogue legacy contract 30/03/07-28/03/08	Z874950	3,166.00	-	-
		Credit Account facility for CROW Officer (Apr. Jun, Aug, Oct, Dec 07, Feb 08)	Z876435	21.00	104.15	-
<b>Rollled forward money</b> for Police Capture Car 06/07 re Z847517		-	2,000.00	-	-	
Inner East neighbourhood wardens costs 2007/08		Z919616	44,653.51	48,500.00	3,846.49	
CCTV costs in Burmantofts & Richmond Hill 2007/08		Z693965	12,800.00	-	-	
Operation Beacon: 320 timer switches		Z943372	-	450.00	-	
Theatre in Education funding for Inner East Project		Z950695	-	4,000.00	-	
Car sat nav and stereo Smartwater kits		Z954803	860.00	-	-	
Seacroft Property SmartWater signs		Z958652	-	-	200.00	
CCTV - Black Shops, Seacroft 2007/08		Z963688	-	-	4,000.00	
340 Sat nav and radio smartwater kits	Z968451	-	-	1,710.00		
<b>Total</b>		<b>59,500.51</b>	<b>53,054.15</b>	<b>9,756.49</b>		
<b>122,311.15</b>						
Neighbourhood Management / Tasking Teams	Community Clean-ups	various	12,880.00	3,928.33	-	
	Football equipment for Gipton	Z881001	224.17	-	-	
	Room hire for Burmantofts Forum 15/05/07	Z877258	20.00	-	-	
	Burmantofts & Richmond Hill wardens calling cards (2000 A6 cards)	Z882432	60.00	-	-	
	Pakistani Centre 18/04/07 2-4pm for Harehills Tasking	Z876638	18.00	-	-	
	Pakistani Centre for remaining Harehills Tasking meetings: 16 May, 15 Aug, 19 Sept, 17 Oct 07 (2-4pm)	Z881461	54.00	72.00	-	
	<b>Rollled forward money</b> for supply & installation of 6 signs on South Parkway for Academy	Z000000	111.24	-	-	
	Supply & installation of 6 signs on South Parkway for Academy	Z902885	740.00	-	-	
	Operation Bey 15 & 16 Feb 07 Inv. CH/S1085754	Z915388	505.00	-	-	
	Celebrating Harehills event	Z920652	272.00	-	-	
	Knee Clamp Barrier @ Stocks Rise, Seacroft	Z920652	1,208.00	-	-	
	17x Deep mushroom bollards @ Southwaite Ln, Seacroft	Z921502	64.40	115.00	-	
	Operation Borderline: 3.5 tonne cage lorry (via Z000034)	n/a	-	-	50.60	
	<b>Credit from Police</b> re Operation Borderline: 3.5 tonne cage lorry	Z924203	-	2,000.00	-	
	Operation Borderland: 3.5 tonne lorry 4 Sept 07	Z905287	-	-	57.50	
	Inner East gardening project 07/08 (Groundwork)	Z926370	700.41	2,236.00	-	
	Mark out & erect posts on Feanville playing fields (P&O)	Z932670	20.00	-	-	
	Dib Lane shops - supply / erect gates (revenue contribution)	Z922573	650.00	1,150.00	-	
	Room hire for Burmantofts Forum 09/10/07 (Re new)	Z936349	-	-	477.72	
	Video surveillance equipment for Re new	Z944591	-	-	91.53	
	Seacroft Village Green: new bins & environmental reward scheme	Z942483	-	-	2,000.00	
	Paint etc for Hovingham Primary School fence	Z947970	-	-	500.00	
	Smart water initiative in Conway's & Nowell's	Z947977	-	-	500.00	
	Paint etc for Gipton bollards	Z943536	-	-	2,400.00	
	Halton Moor Section 30 Dispersal Order	Z946420	605.46	-	-	
	Groundwork Leeds work in Lincoln Green: Naseby Grange Planters / Grenville Rd	Z954645	-	-	164.51	
	David Young Community Academy / Seacroft Green litter bins	Z956015	-	-	99.00	
	Anti Graffiti Paint for Dib Lane Shops	Z965462	-	-	930.00	
	Stencils for addressing wheelie bins in Harehills	tbc	-	-	126.12	
	Streetwork Soccer facilities hire	tbc	-	-	900.00	
Traffic cones for Hovingham Primary School	tbc	-	-	5,000.00		
Translation costs for documents	tbc	-	-	-		
Contribution towards Sandhurst alley gating (Harehills)	tbc	-	-	-		
<b>Total</b>		<b>19,957.04</b>	<b>11,678.68</b>	<b>9,619.63</b>		
<b>41,255.35</b>						
Small Grants	Project	Z-number	Actual spend	Committed	Earmarked	
	Small grants	various	4,655.00	500.00	3,000.00	
<b>8,155.00</b>	<b>Total</b>		<b>4,655.00</b>	<b>500.00</b>	<b>3,000.00</b>	
Streetscene / Cleaner Greener	Additional funding for Youth Service activities 07/08 in Seacroft	Z908194	2,307.00	-	-	
	Additional funding for Youth Service activities 07/08 in Seacroft	Z908185	2,420.00	-	-	
	Community Sport activities in Seacroft 2007/08	Z873940	3,000.00	-	-	
	3 week multi-camp @ Thomas Danby - Summer 07	Z909422	3,375.00	-	-	
	Gipton Together - seasonal workers	Z916566	1,500.00	-	-	
	Learning Partnerships - Senior Radio broadcast Journalist	Z916616	600.00	-	-	
	Additional funding for Youth Service activities 07/08 in Gipton / Harehills	Z908490	9,984.00	-	-	
	Harehills Youth In Partnership	Z924439	1,268.00	-	-	
	Streetwork Soccer - Seacroft Soccer Camp 07	Z926870	2,400.00	-	-	
	Youths Against Knives - photos	Z927117	200.00	-	-	
Additional funding for Youth Service activities 07/08 in Burmantofts & Richmond Hill	Z933422	-	10,000.00	-		
Streetwork Soccer camp for Seacroft- Feb 2008	tbc	-	-	1,200.00		
<b>Total</b>		<b>27,054.00</b>	<b>10,000.00</b>	<b>1,200.00</b>		
<b>38,254.00</b>						
Other	Project	Z-number	Actual spend	Committed	Earmarked	
	(441-61) Contribution to 85-695 Building Family Wealth	IDT	5,770.00	-	4,230.00	
<b>230,488.07</b>	<b>Grand Total</b>		<b>122,654.48</b>	<b>76,444.83</b>	<b>31,368.76</b>	

Budget 2007 / 08 carry forward 06/07	335,080.00	
Actual spend	9,695.00	
Committed	122,654.48	Variance: -122,654.48
Actual + Commitments	76,444.83	-76,444.83
Earmarked	199,099.31	-199,099.31
<b>Balance</b>	<b>114,286.93</b>	

Community Engagement	10,500.00
Community Safety	148,500.00
Neighbourhood Management	75,000.00
Small Grants	9,000.00
Young People	45,000.00
BFW	10,000.00

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Originator: Anna Turner

Tel: 0113 – 21 43 234

**Report of the Director of Environment and Neighbourhoods**

**East (Inner) Area Committee**

**Date: 30<sup>th</sup> January 2008**

**Subject: Wellbeing Capital Update and Scheme Proposal**

<p><b>Electoral Wards Affected:</b></p> <p><b>Burmantofts and Richmond Hill</b></p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

**Executive Summary**

**This report updates the Area Committee on the capital wellbeing spend in all three wards. It further requests the Area Committee to approve an allocation from the Burmantofts and Richmond Hill capital Wellbeing budget for security roller shutters for East Leeds Health for All. The cost of the scheme is £3,100.**

**1.0 Purpose Of This Report**

- 1.1 The purpose of this report is to present to the Area Committee a security scheme to benefit one of our local voluntary organisation working with the residents in Burmantofts and Richmond Hill ward.
- 1.2 It is also to keep the Area Committee up to date with the level of Wellbeing Capital spent in all the wards. Appendix B illustrates the Capital Wellbeing in the Gipton and Harehills and Killingbeck and Seacroft wards.

**2.0 Background Information**

- 2.1 East Leeds Health for All is a long standing organisation based at 41-47 Cromwell Mount. It has a range of provision promoting healthy lifestyles, advocacy, support, arts, counselling, parents and toddler club, drugs drop-in centre, women’s issues and others. It also caters for people whose first language is not English.

2.2 East Leeds Health for All's annual report is available in the Area Management office for those who may be interested in finding out more about the organisation.

### 3.0 Main Issues

3.1 Burmantofts and Richmond Hill capital pot is summarised in Appendix A.

3.2 The organisation has procured 3 quotes; AJD Security Shutters & Grills having provided them with the lowest one. The shutters will significantly improve the security for the office and equipment.

3.3 Leeds City Council no longer provides specific grants to upgrade buildings used by the voluntary sector organisations.

3.4 Evaluation of the proposed security shutters for East Leeds Health for All

PRIORITY	YES	COMMENT
Area Delivery Plan (ADP) – community engagement	√	Assisting local voluntary sector organisation
ADP – Community safety	√	Security to office & equipment
ADP – Community cohesion	√	Varied client group engaged
Council's Corporate Aims (CCA) – safe, clean, green and well maintained neighbourhoods		
CCA – healthy, safe and successful children	√	Some activities for children and parents
CCA – healthy fulfilling lives at each stage	√	Will increase quality of life
Match funding		

### 4.0 Implications For Council Policy and Governance

4.1 This proposal is in line with the Council policy of support to voluntary sector. The Area Committee has in the past supported renovation and improvements projects to community facilities.

### 5.0 Legal and Resource Implications

5.1 There are resource implications for the Wellbeing capital budget.

## **6.0 Recommendations**

- 6.1 It is recommended that the Area Committee receive an update on capital wellbeing in all three wards.
- 6.2 It is further recommended to approve the funding of £3,100 from the Burmantofts and Richmond Hill allocation of capital Wellbeing to fund the security shatters.

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Burmantofts & Richmond Hill Schemes		TOTAL SCHEME BUDGET	ACTUALS	ICS STATUS		
YEAR	NUMBER	TITLE	£000s	£000s		
2004-07	01881/XEI/000	Traffic Improvements Cross Green Lane	8.5	8.5	Committed	Complete
2004-07	01881/XEI/002	Sinking Paths In All Saints Park	4.9	4.9	Dead	Complete
2004-07	01881/XEI/003	Street Lights in Bellbrooks car park (Highways)	11.0	11.0	Final A/C Paid	Current Year Complete
2004-07	01881/XEI/006	Minor Resurfacing Works At Nowell Mount	2.0	2.0	Dead	Complete
2004-07	01881/XEI/007	Street Nameplates - Burmantofts & Richmond Hill	4.1	0.0	Committed	Complete
2004-07	01881/XEI/009	Richmond Hill Environmental Project	40.0	40.0	Final A/C Paid	Current Year Complete
2004-07	01881/XEI/OI0	East End Park Fencing	9.0	9.0	Dead	Complete
2004-07	01881/XEI/OI2	Copperfields Sports Field Lights	6.3	6.3	Final A/C Paid	Current Year Complete
2004-07	01881/XEI/OI3	Richmond Hill Alleygating	5.9	0.0	Committed	Complete
2004-07	01881/XEI/OI7	Nowells Alleygating Scheme	19.0	0.0	Committed	Complete
2004-07	01881/XEI/OI9	Osmonthorpe Alleygating	4.1	12.2	Committed****	Complete
2004-07	01881/XEI/OZ1	Aysgarth Alleygating	12.5	0.0	Committed	Complete
2004-07	01881/XEI/OZ3	Bollards at Shakespeare Approach	2.0	0.0	Committed	Complete
2004-07	tbc	Red Road allotments	5.0			
2004-07	tbc	Lincoln Green shopping parade	12.6			
			<b>146.9</b>	<b>93.9</b>		
2007/08	tbc	Lincoln Green shopping parade	3.4			
			<b>3.4</b>	<b>0.0</b>		

<b>Total Inner budget (3 years) = £440.8 Each ward gets 1/3 ie £146.9</b>	Budget remaining 2004-07	0.0
<b>Total Inner budget (4th year) = £125.9 Each ward gets 1/3 ie £42.0</b>	Budget remaining 2007/08	33.9
<b>TOTAL per WARD</b>		<b>£186.90</b>

**Notes**

\*\*\*\*This scheme has £8.1k of Section 106 funding



## Gipton & Harehills Schemes

YEAR	NUMBER	TITLE	TOTAL SCHEME BUDGET £000s	ACTUALS £000s	ICS STATUS
2004-07	01881/XEI/OO3	Street Lights in Bellbrooks car park (Highways)	10.5	10.5	Final A/C Paid Current Year Complete
2004-07	01881/XEI/OO5	Lunans' Community Safety Scheme	40.0	25.9	Committed
2004-07	01881/XEI/OI4	Fencing at Hovingham Primary	21.0	23.0	Committed***
2004-07	01881/XEI/OI6	More than a Number	7.0	0.0	Committed
2004-07	01881/XEI/OZ0	Alleygating-Bk Chatsworth & Bk Sandhurst	8.8	0.0	Committed
2004-07	01881/XEI/OZ2	Fencing in Harehills Park	14.3	14.3	Committed
2007/08		South Gipton Community Centre	6.5		
2007/08		Harehills Bin Yards	30.0		
2007/08		Radio Asian Fever (£ 8,750)	8.8		
			<b>146.9</b>	<b>73.7</b>	

### Notes

\*\*\* This scheme has £3.0k of additional funding, needs injecting. £2K received so far

**Total Inner budget (3 years) = £440.8 Each ward gets 1/3 ie £146.9**

**Total Inner budget (4th year) = £125.9 Each ward gets 1/3 ie £42.0**

TOTAL for EACH WARD

**£186.90**

Budget remaining 2004-07	0.0
Budget remaining 2007/08	42.0

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## Killingbeck & Seacroft Schemes

YEAR	NUMBER	TITLE	TOTAL SCHEME BUDGET	ACTUALS	ICS STATUS
			£000s	£000s	
2004-07	01881/XEI/OO1	CCTV Cameras In Seacroft	40.0	22.2	Committed
2004-07	01881/XEI/OO4	South Parkway Parking Scheme	9.0	0.0	Committed
2004-07	01881/XEI/OO8	Boggart Hill Crescent Off Street Parking	42.0	43.6	Committed
2004-07	01881/XEI/O11	St Teresas Crossgates	20.0	20.0	Final A/C Paid Current Year
2004-07	01881/XEI/O15	Dib Lane Security Gates	2.0	0.8	Committed**
2004-07	01881/XEI/O18	Wyke Beck Fencing Scheme	6.0	4.7	Committed
2007/08	01881/XEI/OZ8	Boggart Hill shops	16.0		
2007/08	tbc	Mallam Close parking	7.5		
2007/08	01881/XEI/OZ5	Skelwith Walk	20.0		
2007/08	01881/XEI/OZ5	Tarnside Drive	7.5		
2007/08	01881/XEI/OZ6	Seacroft Methodist Church Hall imp	10.0		
2007/08	01881/XEI/OZ9	Farm Road fencing	6.0		
			<b>186.0</b>	<b>91.3</b>	

### Notes

\*\* This scheme has £3.0k of additional funding

**Total Inner budget (3 years) = £440.8 Each ward gets 1/3 ie £146.9**

**Total Inner budget (4th year) = £125.9 Each ward gets 1/3 ie £42.0**

**TOTAL for EACH WARD**

Budget remaining 2004-07 -39.1

Budget remaining 2007/08 2.9

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Originator: Anna Turner

Tel: 0113 – 21 43234

## Report of the Director of Environment and Neighbourhoods

### East (Inner) Area Committee

Date: 30<sup>th</sup> January 2008

### Subject: Community Centres – Progress on a Local Pricing and Discounts Policy

**Electoral Wards Affected:**

**All Inner east wards**

Ward Members consulted  
(Referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

#### Executive Summary:

**The Area Committee established a time-limited working party to look at how a local charging and discounts policy for those Community Centres delegated to the Committee could be developed and operated.**

**This report updates the Area Committee on the work undertaken so far by the working party. It proposes a standard price list for the use of Community Centres in Inner East for which it is responsible for and a system for working out discounts for users/usages which the Area Committee considers have community benefits.**

**The report asks for approval to consult Forums and existing user groups on the attached charging and discount framework; with feedback to be considered by the Working Group in preparing a policy for approval in time for implementation in October 2008.**

## 1.0 PURPOSE OF THIS REPORT

- 1.1 The purpose of this paper is to report on the work of the Inner East Community Centres Working Party and to ask the Committee to endorse the rationale and framework for pricing and discounts the group has arrived at - so that a wider consultation can begin with current users, local Forums and the Council's Lettings Unit.

- 1.2 The results of the consultation and discussions will be brought back, via the Working Group, to a future meeting of the Area Committee together with a final, recommended charging and discounts policy and price-list for approval.

## **2.0 BACKGROUND INFORMATION**

- 2.1 At the meeting in October 2007, the Area Committee were presented with a discounts matrix to stand alongside our policy for charging for room hire at inner East community centres.
- 2.2 The matrix represents the logic according to which decisions on subsidy can be made. It should be clear and transparent so that groups and individuals involved understand how the charges were arrived at. As a reminder, the matrix is included in Appendix A.
- 2.3 However, the actual room bookings and charge administration will be carried out by the City services Lettings Unit on behalf of all Area Management Teams. In order to make this a workable process, we have to arrive at a simple price list (appendix C) which could be input into a database the Lettings Unit will operate.
- 2.4 Importantly, this will also ensure a clearer, more easily understood price list for users to see pinned up in their local community centre or attached to their booking form.
- 2.5 This pricelist includes a description of what discounts and additional charges are applicable depending on when the facilities are used (e.g. weekends), who by and what for. This has been calculated using the agreed matrix.
- 2.6 It is important to stress that this proposed pricing policy/list will only apply to those Community Centres that have been delegated by Executive Board to the Area Committee to oversee the local management and charging arrangements. Currently these are:
- Alston Lane Community Centre (Seacroft)
  - Henry Barran Centre (Gipton)
  - Cross Gates Community Centre
  - Richmond Hill Community Centre

## **3.0 MAIN ISSUES**

- 3.1 When the Area Committee debated these issues at the October 2007 meeting, there were some unanswered questions which the working party has now had a chance to clarify. These were:
- 3.1.1 **Room hire in evenings and at weekends when additional caretaking and cleaning costs have to be taken into account.** The group recommends that the evening use of rooms follows the earlier suggested charging principles and levels of discount. Weekend use, on the other hand, commands an additional £5.00 flat rate on top. Wellbeing funding from the Community Engagement work stream will be available to subsidise large weekend events benefiting wider community.



- 3.1.2 **The use of the community centres for private functions resulting in substantially increased costs of caretaking and cleaning.** At present, the Lettings Unit charges a flat rate of £450 for a large hall for a maximum of 5 hours. For additional time, there is an hourly charge of £17 and a £9 charge for use of kitchens. The group recommends that we continue with those charges adding the actual cost of caretaking and cleaning.
- 3.1.3 **The use of community centres as an office base.** This issue is outside of the scope of the work of the group. A formula based on the size of occupied space is being developed.
- 3.1.4 **The use by the youth services and user rights of further education institutions.** This issue is currently being dealt with by the Partnership Team and will give us a city wide solution.
- 3.1.5 **Public consultation – timetable.** The consultation with groups currently occupying the centres could start as soon as the Area Committee agree the charges. It would take form of meetings with groups looking at their individual circumstances and price lists being posted in all community centres.
- 3.2 The results/impact of examining existing use of centres and charges in comparison to the principles agreed in the charging matrix and the clarifications listed above, are illustrated in appendix B.
- 3.3 As a result of these clarifications and on applying the agreed matrix, Appendix C shows the proposed prices and discount rates for room hire in delegated Inner East community centres.

#### **4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

- 4.1 There are no additional implications for Council policy and governance

#### **5.0 LEGAL AND RESOURCE IMPLICATIONS**

- 5.1 There are no legal implications.
- 5.2 There may be some resource implications for the use of the Wellbeing budget providing assistance to groups through its existing Small Grants scheme.

#### **6.0 RECOMMENDATIONS**

- 6.1 It is recommended that Members:
- a) note the report and findings of the working group
  - b) agree the attached pricing and discounts list as a basis for consultation with existing user groups, local Forums and Council Lettings Unit.
  - c) Following the results of consultation, delegate the responsibility to prepare a final pricing and discounts policy to the Member Working Party to be presented to the Area Committee for approval in time for implementation in October 2008.

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## APPENDIX A

### DISCOUNT MATRIX – COMMUNITY CENTRE ROOM HIRE EAST (INNER) LEEDS

Organisation	Private arrangement	Statutory not Council	Council Departments	Voluntary under contract to statutory	Voluntary independent	Community & local voluntary organisations
	Points: 0	Points: 1	Points: 2	Points: 3	Points: 4	Points: 5
Activity						
Directly supports ADP themes						
More than one						
Indirectly supports ADP themes						
More than one						
Supports Council's corporate aims						
Supports locally identified need						

<b>Benefits community as a whole</b>						
<b>Brings additional services / benefits into the area</b>						
<b>Benefits specifically identified priority groups</b>						

**Notes on the use of the Scoring Matrix:**

1. Decide the type of organisation applying for community centre accommodation
2. Tick the appropriate boxes. Information below is provided in order to help you answer some of the questions.
3. Add the number of ticks and the number of points awarded to each type of organisation.
4. Max number of points = 14  
Min number of points = 0  
Suggested, that scores of 10 – 14 get 100% subsidy  
6 – 9 get 75% subsidy  
3 – 5 get 50% subsidy  
0 – 3 get no subsidy

**Area Delivery Plan Themes:**

- Young people
- Community safety
- Environment
- Community engagement
- Community Cohesion

**Council’s Corporate Aims:**

- All neighbourhoods are safe, clean, green and well maintained
- All communities are thriving and harmonious places where people are happy to live
- Our children and young people are healthy, safe and successful
- At each stage of life people are able to live healthy fulfilling lives
- Leeds is a highly competitive, international city

**Locally identified need – 2007 - 08**

- Activities resulting in access to training or employment
- Tenant and Resident Associations

Priority groups – 2007 - 08

- Children under 12
- Members of ethnic minority communities
- People over 65
- Young people 16 -18 not in employment, training or education

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The table below provides details of any potential impact the revised pricing schedule could have upon users of the facilities.

Type of User	Proposed Standard Charges	Impact	Comments
Centre Management Committees	No charge Monday to Friday. £5 per room per hour at weekends/council holidays.	Typically meet Mon – Fri at present so will still have free use.	<ul style="list-style-type: none"> <li>Committees would be asked to demonstrate that they were meeting local community needs and seeking opportunities to promote the centre to all local communities in the area.</li> </ul>
Community Meetings Covers: Communities of interest group meetings, community engagement meetings, community forums and surgeries for Councillors and MPs. Examples: tenants and residents associations, Black and Minority Ethnic groups, disabled people's groups, neighbourhood watch, Parish Councils, political meetings of registered political groups.	£3 or £4.50 per room per hour Monday to Friday for small and medium rooms. £6.50 per room per hour for large rooms add £5 for weekend/council holiday usage of rooms.	<p>Much of this type of activity currently isn't charged but depends in some cases what groups have put on lettings forms.</p> <p>Groups meeting frequently could approach the Area Committees for support and request a discount if they don't have the means to pay charges.</p> <p>Some groups don't meet very often e.g. every two months, every quarter so amount to pay is very low.</p> <p>Existing use for members surgeries and political meetings is quite low.</p> <p>Very little commercial business use at present</p>	<ul style="list-style-type: none"> <li>Links to City Council/Leeds Initiative policy to support community engagement and civic renewal.</li> <li>Recognises that many groups have modest funds.</li> <li>Some groups charge a membership fee and undertake fundraising activities.</li> <li>City Councillor surgeries to be booked and paid by Member Services.</li> <li>Groups would be able to approach the Area Committee for support through their small grants scheme if not able to pay a modest contribution to centre running costs.</li> <li>Relevant legislation applies for political meetings close to elections.</li> </ul> <p><b>Example of charge: Bi-monthly meeting in a small room, 2 hours 6 x 2 x £3 = £36 p.a.</b></p>
Commercial Use	Standard charges		<ul style="list-style-type: none"> <li>Could look at encouraging commercial businesses to consider using community centres as an</li> </ul>

<p>Council Departments/ Other Agencies</p> <p>Covers: Delivery of council services not covered in other categories of use.</p> <p>Examples: Polling Stations, Delivery of educational programmes out of school settings, PCT, Sure Start, police</p>	<p>Standard charges</p>	<p>operational base – this would therefore generate additional income and be able to be used to subsidise lettings further. Sufficient space for community activities still to take place would have to be ensured.</p> <ul style="list-style-type: none"> <li>• Not clearly included in current policies.</li> <li>• Use by the Area Management Team would be charged</li> </ul>	<p>operational base – this would therefore generate additional income and be able to be used to subsidise lettings further. Sufficient space for community activities still to take place would have to be ensured.</p> <ul style="list-style-type: none"> <li>• Not clearly included in current policies.</li> <li>• Use by the Area Management Team would be charged</li> </ul>
<p>Lifestyle and leisure groups run on a commercial or semi-commercial basis.</p> <p>Examples: dance clubs, games clubs, diet and fitness where users pay a charge for the session.</p>	<p>Standard charges.</p>	<p>There is currently a charge for polling station use – this would be apportioned at a flat rate of £250.</p>	<p>Some groups pay and are content with charges and the need for review.</p> <ul style="list-style-type: none"> <li>• Some groups feel that their current charge is high or have concerns about paying to use rooms.</li> <li>• Some private operators could be benefiting from the current policy for some centres which makes them much cheaper or free compared with other venues.</li> </ul> <p><b>Example of Charge:</b> Weekly 2 hour session over 50 weeks in a medium room 50 x 2 x £18 = £180 Based on a session with 10 participants this works out £1.80 per person per session</p>
	<p>Standard charges.</p>	<p>Some of these groups currently pay standard charges so will not see a significant difference (mainly those using previous Leisure Service centres and weekend use).</p> <p>Many of these groups are private providers e.g. Weightwatchers, Slimming World and have benefited from free use of some centres.</p> <p>There will be winners and losers in this group because of the way the current policies work.</p> <p>Standard charges are</p>	<p>Some groups pay and are content with charges and the need for review.</p> <ul style="list-style-type: none"> <li>• Some groups feel that their current charge is high or have concerns about paying to use rooms.</li> <li>• Some private operators could be benefiting from the current policy for some centres which makes them much cheaper or free compared with other venues.</li> </ul> <p><b>Example of Charge:</b> Weekly 2 hour session over 50 weeks in a medium room 50 x 2 x £18 = £180 Based on a session with 10 participants this works out £1.80 per person per session</p>



<p>Note: 0-19 activities and older peoples' groups (60+) are covered by separate categories.</p> <p>Older Peoples' groups (60+)</p> <p>Examples: luncheon clubs, games sessions</p>	<p>competitive with non-council providers.</p> <p>Activities for younger people and older people are not affected by these charges – reflecting corporate priorities.</p> <p>Will mainly stay the same without any charges.</p> <p>A small number of groups meet at weekends so will have to pay, request a reduction from the Area Committee or move activities to another day.</p>	<p>If free to participants - no charge Monday to Friday.</p> <p>£5 per room weekends/council holidays.</p> <p>If participants charged per hour - £3 for small room and £4.50 for medium room</p> <p>Add £5 for weekends</p>	<p>The group would be asked to demonstrate how the activity was meeting local needs for older people.</p> <ul style="list-style-type: none"> <li>• These arrangements would also apply to intergenerational activities which bring young (0-18) and old people (60+) together.</li> <li>• Games activities involving prize giving – e.g. Bingo – will need appropriate licences.</li> </ul>
<p>Performances &amp; rehearsals</p> <p>Covers: Amateur productions by community and voluntary organisations.</p>	<p>No significant change. Some large rooms will be a bit cheaper.</p>	<p>Performances charged at the hourly room rate.</p> <p>Rehearsals charged at 50% of the hourly room rate.</p>	<p>City-wide arrangements.</p>
<p>Private functions</p> <p>Covers: Weddings, Funerals, Parties</p>	<p>Parties, fashion shows, weddings etc will generally pay more as costs will seek to cover the full costs of services provided.</p>	<p>Fixed rate for weddings of £450 for first 5 hours, subsequent hours at £17 per booking plus the actual costs of cleaning and caretaking if applicable.</p> <p>Standard charges for room hire for other functions. Additional charges as appropriate based on costs of any extra services needed for the function – security, caretaking and cleaning.</p>	<p>Prices will be based on standard room charges and will seek to cover the full costs of any additional services provided e.g. for large wedding functions when additional caretaking and cleaning is required.</p>
<p>Young people – Under 19.</p>	<p>Not always clear at the moment</p>	<p>£3 or £4.50 per room per hour</p>	<ul style="list-style-type: none"> <li>• Wide variations in pricing at present.</li> </ul>

<p>Charged activities.</p> <p>Examples: playgroups, out of school clubs, sports, scouts and brownies</p>	<p>Monday to Friday for small and medium rooms.</p> <p>£6.50 per room per hour for large rooms</p> <p>Add £5 for weekend/council holiday usage of rooms.</p>	<p>if there is a charge for users. It is known that there are a number of private providers benefiting from free room hire but charging children for activities e.g. sports, martial arts.</p> <p>Charges per hour kept low to reflect that some providers, e.g. playgroups meeting several days per week, are trying to keep costs low for families.</p> <p>If groups don't feel they could pass on these modest room hire charges they could approach the area committee for support.</p>	<ul style="list-style-type: none"> <li>Some groups are charging for activities in rooms which are currently being provided without charge.</li> <li>Each group would need to ensure it has a child protection policy.</li> <li>Some groups which currently have free usage expressed concern about being charged to use rooms during the consultation.</li> <li>Groups could approach the relevant Area Committee for support.</li> </ul> <p><b>Example of charge:</b> Monday to Friday 2 hour sessions over 50 weeks, in a medium size room</p> <p>50 x 2 x £4.50 = £450 p.a.</p> <p>Based on a session with 10 participants, the cost is 90p per session</p>
<p>Young people – Under 19.</p> <p>Non-charged activities (e.g. pre-school activities, youth service programmes, voluntary/community organisations running programmes which do not incur any session charges to users).</p>	<p>No charge Monday to Friday.</p> <p>£5 per room at weekends/council holidays.</p>	<p>There is much use of this type and mainly Mon – Fri at present so will not incur any charges.</p>	<ul style="list-style-type: none"> <li>Youth service and many voluntary organisations do not have specific budgets to pay for room hire.</li> <li>Organisation would need to demonstrate it has child protection policies and meet local youth provision needs.</li> <li>If youth service are using community centres as an operational office base, a service charge will be apportioned based on square metreage of space used. A formal agreement would also be drawn up for the use of the space as an office base.</li> </ul>

## Inner East Leeds Community Centres Letting Policy – schedule of charges and discounts

Room Band	Current Standard Charge in Leeds City Council Directly Managed Buildings across the city	Proposed Standard Charge for Leeds City Council Directly Managed Buildings in Inner East Leeds
Band A - Large, typically up to 40ft X 40ft (1600 sq ft)	£17.00 - £30.00	50% =£12.50 75%=£18.75 -> pay £6.25 <b>standard 100% = £25.00</b>
Band B - Medium, typically up to 30ft x 30 ft (900 sq ft)	£10.00 - £17.00	50% = £9 75% = £13.50 -> pay £4.50 <b>Standard 100% = £18</b>
Band C - Small, typically up to 20ft x 20ft (400sq ft)	£5.00 - £10.00	50% = £6 75% = 9 -> pay £3 <b>standard 100% =£12.00</b>
Band D - Kitchens	Variable	
Band E – Store rooms	Some centres apply charges	Subject to negotiation
		£5.00

The list below outlines the proposals for discounts for community centres pricing and lettings policy in Inner East Leeds. These would form the core of the “price list” for each community centre

1. General rules:
  - Weekend use – add £5 flat charge to any hourly rate.
  - Charge for polling station use - £250 (city wide rate)
  - Weddings and other large, private functions - £450 for first 5 hours; subsequently, £17 per hour, £9 for use of kitchens plus the actual charge for cleaning
  - Some charge will be levied on activities where participants themselves pay.
  - Any appeals will be dealt with by the Area Management staff, whose decision will be final
2. Commercial use – standard charges
3. Council Departments, other statutory and arms-length organisations – standard charges

4. Large charities working under contract to statutory organisations – standard charges for meetings; 50% discounts available to organisations for activities.
5. Activities for children (0-19) – in voluntary sector and youth services:
  - free Monday to Friday
  - £5 weekends
  - £75% subsidy, if children charged
6. Activities for older people (over 60), activities for disabled people, activities for BME groups
  - free Monday to Friday
  - £5 weekends
  - £75% subsidy, if participants charged
7. Adult learning, use by colleges (city wide rate):
  - £2.50 per hour Monday to Friday
  - weekend use £5
  - block bookings – charge based on proportion of space taken (city wide rate)



Originator: Anna Turner

Tel: 0113 – 21 43 234

**Report of the Director of Environment and Neighborhoods**

**East (Inner) Area Committee**

**Date: 30<sup>th</sup> January 2008**

**Subject: Community Consultative Forums**

**Electoral Wards Affected:**  
**All Inner East wards**

Ward Members consulted (referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function  Delegated Executive Function available for Call In  Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary:**

**This report provides the Area Committee with the minutes available from the last cycle of Community Consultative Forums.**

**The report also provides the Area Committee with an update on elections at the Forums to select a representative co-optee to sit on the Area Committee for the next municipal year.**

**1.0 PURPOSE OF THIS REPORT**

1.1 The purpose of the report is to keep the Area Committee informed about the business and issues discussed at the latest cycle of Consultation Forum meetings.

**2.0 BACKGROUND INFORMATION**

2.1 The Area Committee has 5 local consultation forums which meet quarterly and are chaired by Councillors as approved at Area Committee each year.

2.2 Annual elections are held at each forum to agree a representative to sit on the Area Committee as a non-voting co-optee for the municipal year ahead.

### **3.0 MAIN ISSUES**

- 3.1 Attached as appendices are the unapproved minutes of the following forum meetings available in time for this Area Committee meeting:
- a) Appendix A contains the notes from the Burmantofts Forum meeting of 27.11.07.
  - b) Appendix B contains the notes from the Richmond Hill Forum meeting of 3.12.07.
  - c) Appendix C contains the notes from the Killingbeck and Seacroft Forum meeting of 17.12.07.
  - d) Appendix D contains the notes from the Harehills Forum meeting of 10.12.07.
  - e) Appendix E contains the notes from the Gipton Forum meeting of 17.1.08.
- 3.2 To ensure that the Area Committee co-opted members can start to represent their Forums at the very beginning of the new municipal year, elections were held during this meeting cycle to identify people keen to take this function on.
- 3.3 The newly elected co-opted members who will take up their posts in the new municipal year are:
- Killingbeck and Seacroft – Mick Dodds
  - Harehills – shared between Graham Moore and Jamil Khan
  - Gipton – the forum failed to elect a co-opted member. The current position holder undertook to provide a paragraph describing his experiences as an Area Committee co-optee to encourage participation
  - Burmantofts – the elections will be held at the next meeting on 4<sup>th</sup> March 2008
  - Richmond Hill – the elections will be held at the next meeting (date yet to be agreed)

### **4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

- 4.1 The forums are a part of the Councils community engagement agenda

### **5.0 LEGAL AND RESOURCE IMPLICATIONS**

- 5.1 There are no legal implications. Any resource implications are covered by the Wellbeing budget.

### **6.0 RECOMMENDATIONS**

- 6.1 The Area Committee are asked to note:
- (a) the minutes provided for each Forum meeting.
  - (b) the progress at each Forum on agreeing a co-optee representative for the new municipal year

Meeting held on 27 November 2007  
at Lincoln Fields Day Centre

1.0	Introductions	Action
	<p>Councillor Hollingsworth welcomed everyone to the meeting. There had been some attendees who had not received personal invites. It was noted that all attendees should:</p> <ul style="list-style-type: none"> <li>□ Complete a to'gether Resident Network Count Me In form to ensure that they were not missed off the distribution list.</li> <li>□ Ensure that they sign in with details of mailing address</li> </ul> <p>It was also agreed that Chairs of Residents Groups would receive future invites and notifications.</p>	<p><b>All</b></p> <p><b>GH</b></p>
<b>2.0</b>	<b>Apologies for Absence</b>	
	<p>Apologies were noted (Appendix 1)</p>	
<b>3.0</b>	<b>Matters Arising from Last Meeting</b>	
	<p>It was noted that the last Minutes had indicated that this Meeting would be held at Ebor Gardens Community Centre however the venue had not been available and therefore the venue had been changed to Lincoln Fields Day Centre.</p> <p>The Minutes were agreed as a true copy.</p>	
<b>4.0</b>	<b>Tasking Update</b>	
	<p>Geoff Holloran, Tasking Team Manager, provided a written and verbal update on activities since the last forum and activities planned for the future to include:</p> <ul style="list-style-type: none"> <li>□ The recent environmental clean-up in Torres will be followed up by a satisfaction survey with residents. This initiative to be moved to other areas yet to be identified – any suggestions for areas to be made to Geoff Holloran (0113 245 7707 email <a href="mailto:geoff.holloran@renew-leeds.co.uk">geoff.holloran@renew-leeds.co.uk</a> ).</li> <li>□ Gardening Scheme – run in conjunction with Neighbourhood Wardens. Residents can borrow equipment, alternative arrangements will be made to help elderly and vulnerable residents.</li> <li>□ Nowells area – work programme agreed for environmental improvements</li> <li>□ Litter bins – funding secured for Shakespeares. Streetscene services confirmed that new bins will be emptied as long as they are accessible</li> </ul>	

	<p>for their vans. Site visit planned with Streetscene Services.</p> <ul style="list-style-type: none"> <li>❑ Glenthorpes Bin Yard Refurbishment – funding secured, work to start January 2008</li> </ul>	<b>GH</b>
<b>5.0</b>	<b>Neighbourhood Wardens Update</b>	
	<p>Gail Hardwick, Neighbourhood Warden provided an update of Warden Activities since the last Forum to include:</p> <ul style="list-style-type: none"> <li>❑ Bulb Planting in Torres &amp; Shakespeares</li> <li>❑ Work addressing increased ASB and arson in Nowells area</li> <li>❑ Working with Summaries Residents Group</li> <li>❑ 100 letters issued to tenants regarding keeping tidy gardens</li> </ul> <p>She advised that Janet Kavenagh was anxious to undertake some environmental work in Lincoln Green. A walkabout is planned with ALMO – Joanne Cliff is organising.</p> <p>David Kerfoot, Senior Warden, confirmed that he was now covering the whole of the Inner East Area. He advised that the Wardens now have the use of PDAs and therefore can be contacted by email : (<a href="mailto:gail.hardwick@leeds.gov.uk">gail.hardwick@leeds.gov.uk</a> ; <a href="mailto:janet.kavenagh@leeds.gov.uk">janet.kavenagh@leeds.gov.uk</a> ) or by telephone : GH – 07891 278800 (Torres, Nowells, Luptons, Bellbrokes) ; JK 07891 279179 (Lincoln Green, Shakespeares, Haselwoods, Rigtons)</p>	<b>JC</b>
<b>6.0</b>	<b>Area Committee Report</b>	
	<p>Valerie Allen provided an update from the last Area Committee meeting. Subjects covered at the meeting were :</p> <ul style="list-style-type: none"> <li>❑ Radio Asian Fever – the debate for funding continues</li> <li>❑ Jean Dent, LCC Development Director – strategic overview 2008 – 11</li> <li>❑ Aire Valley Plan – consultations, further meeting to be convened</li> <li>❑ New boundaries for Neighbourhood Policing Teams</li> <li>❑ Conservation area review</li> </ul>	
<b>7.0</b>	<b>Neighbourhood Policing Team (NPT) Activities</b>	
	<p>PC Darren Mortimer, ASB Link Officer, Stainbeck NPT provided an update of on-going policing activities in the area:</p> <ul style="list-style-type: none"> <li>❑ Boundary changes, in line with Ward boundaries, for NPT will come into effect in 28 January 2008. 30% increase in covering will mean coverage over 7 days. It was noted that changes will be publicised in local press nearer the time. Agencies will be happy to promote changes to residents.</li> <li>❑ Operation planned for December for 2 weeks to address: <ul style="list-style-type: none"> <li>○ Working with schools on crime prevention</li> </ul> </li> </ul>	



	<ul style="list-style-type: none"> <li>○ Truancy sweeps in Shakespeares &amp; Lincoln Green</li> <li>○ Parking around hospital</li> <li>○ Extra visibility in Haselwoods and Rigtons</li> </ul> <p>□ Racially motivated incidents should in the first instance be reported through the Housing Office. Procedures are in place for dealing with such incidents and referral to the appropriate agency. PC Mortimer has agreed to attend a meeting with ELHFA and the ALMO to discuss such procedures.</p> <p>Contact No. for NPT : 241 3301</p>	
<b>8.0</b>	<b>Burmantofts Senior Action</b>	
	Unfortunately Wendy Davies was unable to attend meeting due to illness but information about activities was displayed at the meeting.	
<b>9.0</b>	<b>East North East Homes Leeds</b>	
	<p>Carrie Fawcett, Area Manager, Burmantofts and Joanne Cliff, Housing Support Manager, took questions from the floor to include:</p> <ul style="list-style-type: none"> <li>□ Racial tensions and correct procedures for dealing with incidents reported</li> <li>□ Capital Schemes/Improvements Programme – Cllr Pryke requested that information be made available at future meeting. Carrie confirmed that this information would be found in the website but will ensure that information be made available at future forums.</li> <li>□ Eric Lister, Rigton Residents Association, asked the forum to note commendation for Paul Palmer for his work and dedication in the area. Carrie confirmed that mention would be made in the next issue of Housing Matters. Geoff Holloran, also reiterated his thanks to Paul.</li> </ul>	<b>CF</b>
<b>10.0</b>	<b>Updates</b>	
	<p><u>Lincoln Green Shopping Centre</u></p> <p>Jane Halliday, Groundwork, handed out proposed plans for environmental improvements to the Shopping Centre following refurbishment works last year. These are open to discussion and comments can be made direct to Jane – tel 238 0601; email <a href="mailto:jane.halliday@groundwork.org.uk">jane.halliday@groundwork.org.uk</a> . Concerns were raised concerning maintenance of any trees planted on pavement near the main road and which may obstruct sight-lines of CCTV cameras. Jane assured that these issues would be sorted out before the project goes ahead. Joann Cliff to set up meeting with Dave Malpass.</p> <p>Robina Mir, ELHFA noted that not all of their gardens were included on the plans.</p> <p><u>Agnes Stewart High School Site</u></p> <p>Plans available. Discussed publicly available green areas, accessibility and maintenance of road.</p> <p><u>St James' Hospital Oncology Unit</u></p>	<b>JC</b>

	<p>Steve Miller advised that the Unit was almost finished and should be handed over to the Trust in 2 weeks time. He confirmed that as the contractors work was completed parking in residential areas around the hospital should improve. A multi-storey car park was on site for use of patients, staff and visitors. He apologised for any inconvenience to residents whilst the works were being undertaken. It is expected the Unit will be fully operational by the end of March 2008 although work from Cookridge will be transferred over in January. An internal low key event to celebrate the handover is planned for 14 December. A grand opening day will take place in Spring/Summer 2008. Robina Mir, ELFHA suggested that local agencies and residents might be invited to such an event.</p>	
<b>11.0</b>	<b>Any Other Business</b>	
	<p>Questions from the floor included:</p> <p>Lincoln Green Medical Centre – poor state – report had been promised. Cllrs are looking into and will feedback. Robina Mir said she would ascertain information from PCT contacts.</p> <p>Multi-use pitches at former Primrose School – now in state of disrepair. Hadn't been sold off as originally thought. Possibility of being part of EASEL. Cllrs believe these have been referred to Leisure Dept.</p> <p>ELHFA Winter Festival – Wednesday 19 December from 5pm – 7pm at Lincoln Fields Day Centre – all welcome.</p> <p>ELHFA Annual Report – copies available</p> <p>Robina Mir stated her concern at the article in the recent to'gether Newsletter about the Kurdish Community Association base – she asked for recognition to be noted for ELHFA for their help in resourcing activities which has been given to the Group.</p> <p>Parking Problems adjacent to the G'zing Kurdish Restaurant</p> <p>Youth provision in area : Representative from Youth Services and Youth Co-ordinator from re'new to be invited to next meeting</p>	<p><b>Ward Members /ELFHA</b></p> <p><b>PC Mortimer</b></p> <p><b>GH</b></p>
	<b>Date and Time of Next Meeting</b>	
	<p>Proposed :</p> <p>It is proposed that dates for the next 12 months be published in the New Year.</p>	<b>GH</b>

**Burmantofts Open Forum Meeting**  
**27 November 2007**  
**Lincoln Fields Day Centre**

**Attendance List**

Cllr David Hollingsworth (CHAIR)	Ward Member
Cllr Ralph Pryke	Ward Member
Sue Wylie (NOTES)	re'new
Geoff Holloran	re'new
Amy Seaward	re'new
Steve Milner	NHS Trust
Joan Crawley	Resident/ Rigton Resident Association
Eric Lister	Resident/ Rigton Resident Association
Joan Winter	Resident/ Rigton Residents Association
Molly O'Brien	Resident
Jane Halladay	Groundwork Leeds
P Hudson	Resident/ Sumries Residents Association
J Cliff	East North East Homes Leeds
Valerie Allen	Resident/ Phoenix Residents Association
Phil Rone	Resident/ Lincoln Green Residents Association
Wendy Barfield	East Leeds Health for All
Robina Mir	East Leeds Health for All
Gail Hardwick	Neighbourhood Warden
Dave Kerfoot	Senior Neighbourhood Warden
Hiwa	Resident/ Leeds Kurdish Community Association
Victoria Sinclair	Resident
Cyrus Alexander	Emmaus
Fred Carpenter	Emmaus
Carrie Fawcett	East North East Homes Leeds

**Apologies**

Graham Moore	Resident/ Phoenix Residents Association
Margaret Carroll	Resident
Cllr Richard Brett	Ward Member
Janet Kavenagh	Neighbourhood Warden
Inspector Reed	West Yorkshire Police
Inspector Davison	West Yorkshire Police
Wendy Davies	Burmantofts Senior Action
Sadie Fisher	Resident



1.0	<b>Introductions</b>	Action
	Councillor Pryke welcomed everyone to the meeting. Attendance list is appended to these Minutes (Appendix 1).	
2.0	<b>Apologies for Absence</b>	
	Apologies were noted as per the attached list (Appendix 1).	
3.0	<b>Minutes of Last Meeting</b>	
	Agreed	
4.0	<b>Feedback from Last Forum Meeting</b>	
	Item 4 - Bus Service – Cllr Hollingsworth reported that a meeting with First Bus and Metro had taken place. Charts and records had been produced and these showed a marked improvement in the reliability on the No. 61 and 62 routes. Any further concerns/feedback should be passed to Cllr Hollingsworth.	<b>Cllr H</b>
5.0	<b>Inner Area Committee Report</b>	
	No report submitted.  Next meeting will take place on Wednesday 5 December.	
6.0	<b>Police Report</b>	
	PC Withington, introduced members of the Neighbourhood Policing Team, and reported that crime figures are down month on month (the figures covered Bonfire weekend). Operation Beacon, a crime reduction initiative, had been running over the past month. He announced that boundary changes to align policing areas with Ward boundaries will come to effect in January 2008 and that this should have a positive effect for residents seeing an increase in coverage in the area.	
7.0	<b>Leeds Waste Strategy</b>	
	Cllr Pryke advised that there had been little progress since the last Forum Meeting. Information was available for residents to view on the Leeds City Council website which lists all the sites under consideration. Cllr Pryke promised to provide updates at future Forum Meetings.  A discussion took place regarding disposal of domestic rubbish, education of	

	residents and enforcement for persistent offenders.	
<b>8.0</b>	<b>Proposed Selective Licensing Scheme</b>	
	<p>No-one available to give report.</p> <p>Cllr Pryke advised that this is a tool to encourage private landlords meet their obligations and to prevent tenants causing nuisance in the area and the consultation period is coming to an end.</p>	
<b>9.0</b>	<b>Friends of East End Park</b>	
	<p>Terry Nunn reported that 3000 bulbs had been planted in the park with the help of Ward Members, Park Staff, Neighbourhood Wardens and local school-children. A planning application had been submitted for two huts for the Bowling Club. The next meeting of FoEEP will be held on Tuesday 15 January at 7.00pm at Edmund House Club.</p> <p>David Kerfoot, Senior Warden, advised that proposals were in place for a Gardening Scheme whereby gardening equipment would be available for loan to community groups and residents. Assistance would also be available for the elderly and vulnerable. He would keep the Forum updated when progress was made.</p>	
<b>10.0</b>	<b>Neighbourhood Wardens Report</b>	
	<p>Barry Smith, Neighbourhood Warden, provided a verbal report of his activities since the last Forum Meeting. He is currently involved in:</p> <ul style="list-style-type: none"> <li>❑ Community Engagement activities, including a weekly surgery at EPCA on Thursdays from 10am to 12 noon, visits to local schools, sheltered housing and the community centre. He stressed that he is willing to help any resident in the community particularly the elderly and vulnerable and if anyone feels that a visit would be worthwhile they should let him know.</li> <li>❑ Community Safety – attendance at Tasking Meetings, working closely with the NPT and information exchange with PCSOs</li> <li>❑ Environmental Audits – referrals to appropriate agencies to move rubbish, working with enforcement, graffiti removal</li> <li>❑ Streetlights – ensuring they are in working order and referring if not</li> <li>❑ Garden Waste – speaking with offenders in first instance and then providing follow-up where necessary</li> <li>❑ Pot-holes – referrals</li> </ul> <p>At resident's request BS has agreed to look at pot-holes on Cross Green Lane and also state of bin-yard at 22 &amp; 24 Copperfield View.</p> <p>A concern was raised about parking outside of Captains Table café on the corner of Easy Road – PC Withington agreed to investigate although no parking restrictions are currently in place</p>	<p><b>BS</b></p> <p><b>PC W</b></p>
<b>11.0</b>	<b>Neighbourhood Management Team</b>	
	Jack Benson, re'new, provided an update on activity since the last Forum. The state of the bin-yards in the Glensdales are a primary concern and he is	

	<p>currently working with Streetscene Services to address this issue. He advised that a Community Cohesion Event was being planned for the New Year working with Richard Waggott of Stop Hate UK. He informed the Forum that a Residents Working Party had been set up in Cross Green who are now formally recognised by Leeds City Council as the consultation body for regeneration plans in the area.</p> <p>Jack introduced James Greenfield of St Hildas Church who provided an update about the proposals for a Community Church Hall. Following earlier discussions with Nixons and their original proposals to build a new Hall for the Church subsequent negotiations had been taking place with the architects LEDA and Business First Partnership about the land adjacent to the Church and provision of a Church Hall. The latter have indicated their proposal to provide an environmentally friendly building and would want their scheme to be agreed quickly. A planning application still needs to be worked up. Nixons are aware of the LEDA offer.</p>	
<b>12.0</b>	<b>Questions from the Floor</b>	
	Cllr Pryke advised that a planning application had been submitted to build 4 shops on the Bridgefield Pub site.	
<b>13.0</b>	<b>Date and Time of Next Meeting</b>	
	<p>Proposed that meeting dates for next 12 months be notified in the New Year.</p> <p>Cllr Pryke thanked everyone for attending and passed on his best wishes for the Festive Season.</p>	

### Useful Contact Nos.

<b>Your Councillors:</b>	
Cllr Richard Brett	0113 293 3925
Cllr David Hollingsworth	0113 286 3108
Cllr Ralph Pryke	0113 249 3396
<b>Crime and Anti Social Behaviour:</b>	
Anti Social Behaviour Unit	0113 398 4701
Crimestoppers	0800 555 111
Police Community Support Officers	0845 6060606
Stop Hate UK	0800 138 1625
<b>Environmental:</b>	
Bulky Items, Fly Tipping, Enforcement, Abandoned Vehicles	0845 124 0113
Streetscene Services	0113 398 4760
<b>General:</b>	
East North East Homes Leeds (ALMO)	0800 913 1600
Richmond Hill Elderly Action	0113 248 5200

re'new	0113 245 7707
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**Richmond Hill Open Forum Meeting  
Monday 3 December 2007  
St Philips Church Hall, Osmondthorpe Lane, Leeds 9**

**Attendance List**

Cllr Ralph Pryke (CHAIR)	Ward Member
Cllr David Hollingsworth	Ward Member
Sue Wylie (NOTES)	re'new
Amy Seaward	re'new
Jack Benson	re'new
Betty Kirk	Resident
Terry Nunn	Resident/ Friends of East End Park
Stephen Sadler	Resident/ Friends of East End Park
PC Withington	West Yorkshire Police
PC Wilson	West Yorkshire Police
PCSO Silcock	West Yorkshire Police
PCSO Thompson	West Yorkshire Police
PCSO64	West Yorkshire Police
Olu Taiwo	Resident
Eric Stainthorpe	Resident
GS Goddard	Resident
B Lindsay	Resident
Barry Smith	Neighbourhood Warden
James M Greenfield	St Hildas Church
Dave Kerfoot	Senior Neighbourhood Warden

**Apologies**

Cllr Richard Brett	Ward Member
J J Khader	Resident
Madge Johnson	Resident
Maria Herlingshaw	Resident
Mark & Lizz Johnson	Residents

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**Present:**

Cllr G Hyde (Chair), Cllr B Selby, Anna Turner (East Leeds Area Management), James Nundy (ELAM, minutes), Michael J Kelly (East North East Homes Leeds) Mandy Askham (ENEHL), PCSO Smith (West Yorkshire Police), PCSO 738 Jewitt (WYP), PC 3613 Metcalfe (WYP), PC 6340 Wells (WYP), Rev. Heather Jamieson (Seacroft Parish), Barbara Askroyd (Methodist Church), Dorothy Wall (Seacroft Gate 2), Mick Dodds (Boggart Hill Action Group), Fred Gatecliffe (Barncroft Residents Association), Peter Beck (LCC – Regeneration).

<b>Welcome</b>	Action
Cllr Hyde introduced everyone welcome	
<b>Apologies</b>	
Cllr Morgan, Lily Woods (Seacroft Village Green Residents Association), Dot Farrell (resident), Geoff Paler (resident), Terry Ineson (resident), Linda Goodhall, Rod Manners.	
<b>Minutes and matters arising from previous minutes</b>	
<p>Minutes from previous meeting were agreed as an accurate record.</p> <p><b>Election of co-opted members of the area committee</b> – Anna Turner</p> <ul style="list-style-type: none"> <li>• To start at beginning of the next municipal year (April 08)</li> <li>• Nominations received from Mick Dodds and Barbara Ackroyd.</li> <li>• Group was asked whether to vote or allow them to share the role.</li> <li>• BA withdrew her application, so Mick Dodds was voted in unopposed.</li> </ul> <p><b>Matters arising from last minutes</b></p> <ul style="list-style-type: none"> <li>• Activities in the area for Young people – a Seacroft Activity Guide, produced by the East Leeds Area management Team, was distributed.</li> <li>• Cllr Hyde requested members of the Youth Council be invited to the next forum, but it was decided that members of the forum should visit the students.</li> <li>• Dream Scheme is a scheme for 12-19 year olds to do work in the community. The get points for turning up, working, behaving, being on time etc. The points are exchanged for trips out. There is one of these scheme happening in Boggart Hill at the moment. Mick Dodds to speak to Deeta Tren-Humphries.</li> </ul> <p>PCSO suggested motorcross type activities. Cllr Hyde suggested the young people organise a petition to try and get some land released. Might be able to use community buses to transport them to and from a suitable location?</p> <p><b>Dialadrink</b> Need to send a report to Dennis Agar at trading standards (Morley) about problems on the Kentmere’s in relation to selling alcohol to underage people.</p> <p><b>Dispersal Order</b> Can Seacroft have a Dispersal order (Monkswood area)? AT to speak to Bev Yearwood and report back to Cllr Selby and PC Lyn Dobson, then report back at next forum.</p> <p><b>Streetwork Soccer</b> Paz Shah is arranging a soccer camp at Kentmere Community Centre for the February half term (10am-4pm). The sessions are being promoted via the schools.</p>	AT

<p><b>Killingbeck and Seacroft Tasking: update</b> – Anna Turner</p>	
<p>Noted that street litter is still a problem in the area, especially on Dibb Lane. Other items combined with the Intensive Neighbourhood Management item.</p>	
<p><b>Neighbourhood Warden's Update</b> – Dave Kerfoot</p>	
<p>Andy Bray has now replaced John Pearson. It was an east Leeds – west Leeds swap. Central Seacroft has a new trainee warden (Vicky Mackay)</p> <p>A handout was tabled and run through.</p> <p>130 jobs have been referred to Probation up to 6 December 2007, however, only about a third have been completed to date.</p> <p>A request was put to the Tasking Team for tools etc for day hires to help tackle gardens. If the gardens didn't improve, the Tenancy Officers could take action.</p>	
<p><b>Housing regeneration (EASEL Regeneration scheme)</b> – Peter Beck</p>	
<p>There are two sites on South Parkway. The site known as 'Site 7' will be the first site under the EASEL scheme, and work is expected to start in February / March 2008. Residents will be leafleted just before the work begins.</p> <p>Unfortunately, the 'old depot' site contains toxic Japanese Knotweed, so it will have to be treated with special weed killer for several years before it is made safe.</p> <p>LCC has obtained approval for approximately £1.6million for a new training centre on the former East Leeds Family Learning Centre. It will house a construction, training, resource and enterprise area, which should be up and running in Spring 2008.</p> <p>An EASEL newsletter is almost ready for circulation – expect it in the first week of January 2008.</p> <p>A new planning map is being constructed. LCC has all the and it needs for the first eight-ten years work.</p> <p>The Gipton Low Cost Home Ownership scheme was mentioned – a similar scheme is planned for Seacroft. Older residents in large houses will be in talks with ENEHL as to potential rehousing to a smaller property with specialist elderly provision, to help free up three and four bedroom properties for families.</p> <p>Aldi have a planning application in to build on the former Lion and Lamb pub site. At the time of this meeting, it wasn't approved. Objections have been sent in by councillors, LCC - City Services and local residents.</p> <p>An application for a wine bar / pub is to be considered on the Plans Panel list on 20 December 2007. Officers are recommending approval, but councillors are objecting because they want a 1am licence.</p>	
<p><b>Intensive Neighbourhood Management</b></p>	
<p>AT tabled a handout and Residents Network info on behalf of Hayley Clifton. Residents Network is now up and running. 100 people have already signed up to it, and everyone is welcome to join. The benefits of joining were highlighted. If you would like to be a part of it, contact Hayley on 214 3243.</p> <p>Projects coming soon from the Safer Stronger Communities Fund (SSCF)</p> <ul style="list-style-type: none"> <li>• Tarnside Drive improvements</li> <li>• Seacroft Methodist Church improvements</li> <li>• Seacroft Access point is being developed into a community facility, giving access to education / training / cybercafe etc. Expected to start on site in Spring 2008.</li> <li>• Need to consult with the young people too.</li> </ul>	

<ul style="list-style-type: none"> <li>• A Community Company could be set up?</li> </ul> <p>An enhanced Dog warden service is operating in the area, however, the forum stated they hadn't noticed any improvement in dog issues.</p> <p>Community Payback scheme with Probation is in South Seacroft because it is SSCF funded.</p> <p>It was stated that there is no noticeable change in how the area looks and Tarnside Drive is full of bricks and papers.</p> <p>Cllr Selby stated there were several properties with large dogs, even though there is a limit to two per household for ENE Homes properties. What are ENEHL doing to enforce the two dog rule?</p> <p>Mandy Askham to take back to the appropriate ENEHL team.</p>	MA
<p><b>Questions from the floor</b></p>	
<p>There will be a gala meeting 10 January 2008, 2pm, at the Brooklands / Bailey Community Centre.</p> <p>The David Young Community academy have performed at a local Christmas lunch.</p>	
<p><b>Date, Time and Venue of Next Meeting</b></p>	
<p>Beechwood Primary School in March 2008</p>	

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**Inner East Leeds Area Committee  
Harehills Consultative Forum**  
Minutes from 10 December 2007

**Present:**

Councillor A. Hussain	Chair
Councillor R. Harington	Leeds City Council
Anna Turner	East Leeds Area Management Team
James Nundy	ELAM, minutes
Michelle Anderson	East Leeds Regeneration Team
Darren Adams	LCC - Fuelsavers
John Weaver	Groundwork Leeds
Graham Moore	Phoenix Residents Association
Edward Walker	Resident
Dave Kerfoot	Neighbourhood Warden
Kamila Maqsood	Labour Group
Karen Harris	Resident
Jamil Khan	Harehills Youth In Partnership
Yasar Sohail	HYIP
Naeem Zafar	HYIP
Liaqatali Gohar	Pakcando Youth Academy
Sandy Varley	Leeds Youth Service
Steve Beaumont	Resident
Mohammed Azam	Resident
Kabeer Hussain	Resident

<b>Welcome</b>	Action
Councillor Hussain welcomed everyone to the meeting and introductions were made.	
<b>Apologies</b>	
Cllr Taylor, Fiona Clark (LCC – Enforcement), Phil Staniforth (LCC - Parks and Countryside, doesn't cover east Leeds anymore), Pete Turner, Afzal Chowdry.	
<b>Minutes and matters arising from previous minutes</b>	
<p><b>EASEL Regeneration Consultation Mechanism</b> – Michelle Anderson 'Regenerating Gipton – what does it mean to you?' document was tabled. Although the title is 'Gipton', the information inside still relates to people living and working in Harehills. The EASEL regeneration scheme will start in Halton Moor then move through Seacroft, then Gipton and Harehills ward. Copies of the document were available for collection.</p> <p><b>Harehills Cemetery update</b> – Anna Turner Jean Wilson was invited to the cemetery to discuss her concerns with representatives from LCC Parks and Countryside. As AT hasn't heard anything since, she presumes JW is now happy with the outcome from the meeting.</p> <ul style="list-style-type: none"> <li>➤ AT to contact JW and confirm.</li> </ul> <p>The issue of overgrown graves, where families aren't able to keep the graves tidy and free from weeds, was raised.</p> <ul style="list-style-type: none"> <li>➤ AT to pass group details to Graham Moore.</li> </ul>	<p>AT</p> <p>AT</p>

<p><b>Harehills Tasking Update</b> – Anna Turner</p> <p>AT gave an introduction to Tasking, highlighting the need to report incidents to the Police, neighbourhood wardens and PCSOs etc. A handout was tabled, detailing crime and grime for October 2007.</p> <ul style="list-style-type: none"> <li>▪ Graham Moore enquired about the length of time it takes for bulky waste to be collected, as he has noticing an increase in the number of items outside houses – is it something Tasking can address?</li> <li>➤ Dave Kerfoot addressed the issues, giving reasons (Eg residents depositing items too early, soggy furniture, a lack of vehicles able to carry gas bottles / fridges)</li> </ul>	
<p><b>Police update</b> – Inspector Tony Reed</p> <ul style="list-style-type: none"> <li>▪ Door to door knocking worked well in Burmantofts, so could be trialled here.</li> <li>▪ Crime over the last five weeks in slightly up compared to the divisional average.</li> <li>▪ Harehills is still a burglary and robbery hotspot.</li> <li>▪ Assaults have increased recently</li> <li>▪ Better resources are being pumped into the area (additional PCs and PCSOs on the street)</li> <li>▪ A demonstration march took place on 7 December 2007 in connection with the United Refugee Organisation and housing standards by the Angel Group – tv news teams turned up.</li> <li>▪ Buses are getting attacked on Harehills Rd – information was requested.</li> <li>▪ SmartWater marking is taking place in the Nowells’ and Compton’s at the moment.</li> <li>▪ There have been three arrests in connecting with graffiti recently. ABCs are being served on other youths.</li> <li>▪ Full Police teams are coming on-line from 20 January 08, which is when the new Neighbourhood Policing Teams (NPTs) go live.</li> </ul> <p><b>Selective Licensing Agreement</b> from central Government – Michelle Anderson Connects housing with Anti-Social Behaviour and environmental issues, happening in East End Park. A business case is being put together for the Harehills area.</p> <ul style="list-style-type: none"> <li>▪ Can lessons be learnt from Headingley?</li> <li>▪ Can Harehills get environmental health workshops?</li> <li>▪ Can a fact sheet re tenancy staff be put together for the next forum?</li> <li>▪ Nick Adams will be the new Police Inspector for the area soon.</li> <li>▪ Cllr Hussain rallied the troops to be more proactive with intelligence gathering.</li> </ul>	<p>MA MA</p>
<p><b>Neighbourhood Warden’s Update</b> – Dave Kerfoot</p> <p>A report of warden activities from September – November 2007 was tabled and run through.</p> <ul style="list-style-type: none"> <li>▪ Fly tipping was highlighted as a hot spot and needs attention.</li> <li>▪ Concerns about clothes bags for charity being dropped through letter boxes: official charities will put their ‘Charity Number’ and a telephone number on the bag so you can phone and be able to check their credentials.</li> </ul> <p>The area wardens were thanked for their support and good work.</p>	



<b>Area Committee matters</b>	
<p><b>Co-options for the new municipal year</b>  AT introduced the item. The co-optee would have to attend Area Committee meetings every two months and represent Harehills Forum. Everyone is welcome at Area Committee meetings, but with a non-speaking role (only the co-optee can speak on behalf of this forum). To be eligible to apply for the role you have to live or work in the Harehills area.</p> <p>Nominations were received from Graham Moore and Jamil Khan. Both gave a presentation as to why they would like to be considered for the role. Questions and answers followed. Cllr Harington proposed they are both elected. Everyone agreed. AT to send letters of confirmation.</p> <p><b>Issues from last Area Committee meeting</b> – Graham Moore  East Leeds FM (ELFM) gave an audio presentation, well-being budgets were discussed, LEGI (Leeds Enterprise Growth Initiative) – ‘Shine’ centre at the former Harehills Middle School, due to open next year – see <a href="http://shineinharehills.co.uk">shineinharehills.co.uk</a> for further information. Next meeting is 6pm on Wednesday 31 January 2008.</p> <p><b>Issues from the floor</b></p> <ul style="list-style-type: none"> <li>• Scarth Avenue pocket park / Florence Street / Ashleigh Road - Could it be grassed properly, so football could be played on it? AT to look into it.</li> <li>• There is a problem with parking outside Banstead Park with car sales.</li> <li>• Roundhay Road / Lunan Place are also experiencing parking problems.</li> <li>• Problems with drug dealing in Bankside area.</li> <li>• It was suggested that some of the new takeaways in the area might not have the appropriate licences.</li> <li>• Could a Neighbourhood Design Statement be produced?</li> <li>• It was reported that traffic regulations on Harehills Road are being flouted. LCC Highways Enforcement could deal with it: AT to inform.</li> <li>• Are there any plans to install alley gates on Back Conway’s?</li> </ul>	<p>AT</p> <p>AT</p> <p>AT</p> <p>AT</p> <p>AT</p>
<b>Young peoples issues</b> – Sandy Varley	
<p>Bellbrooke’s are experiencing problems, partly because there is no youth base in the vicinity. There is to be a meeting with the Police about moving the youth POD (a two room portacabin – could be used by other agencies too eg wardens, Police, Youth Service, ASBu, Phoenix Tenants and Residents Group)</p> <p>LCC Youth Service is working in partnership with Shantona, HYIP, Streetwork Soccer and many more.</p> <p>There will be a community event at the Bangladeshi Centre on 11 December 2007. Young people are taking the lead with Henna products, circus skills training etc.</p>	
<b>Questions from the floor</b>	
<p><b>Pakcando Youth Academy</b>  Jamil Khan (HYIP) introduced Liaqatali Gohar from the Pakcando Youth Academy for marshal arts. LG gave an introduction to the work of his academy.</p> <p><b>Fuelsavers Team</b> – Darren Adams  Introduced the work of his team and the current home energy survey being undertaken (for private properties only), which started in Harehills and Gipton two weeks ago. Harehills falls into a ‘fuel poor’ ward (where residents spend over ten per cent of their income on fuel). There are nine elements to the scheme - information and fliers were distributed.</p>	
<b>Date, Time and Venue of Next Meeting</b>	
Monday 10 March 2008, 7pm, at a venue to be decided.	

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Minutes from the meeting of 17 January 2008  
St. Augustine's Primary School

**Attendees:** Councillor Harington (chair), Anna Turner (East Leeds Area Management), Councillor Taylor, Councillor Hussain, Eddie Ball (West Yorkshire Fire Service), Joyce White (Resident), Shirley Tennant (Resident), Joan Oates (Residents), Eileen O'Donnell (Resident), Dave Kerfoot (Senior Neighbourhood Warden), Sandra Van Rossum (Gipton Clinic), Debbie Gedge (Gipton North and South Childrens Early Years), K. <aqsood (labour Group Office), Jane Halliday (Groundwork), Michael Dean (Resident), Vicki Hooper (Gipton Housing Office), Andrew Armstron (Resident/Co-optee), Maureen (resident)

**Apologies:** Mrs Reynolds, Steve Vowles (East North East Homes Leeds), Maggie Gjessing (East Leeds Regeneration Team), Mrs Briggs (Ambertons, Lawrence and Oaktrees), Hayley Clifton (Neighbourhood Manager), Lisa Sadler (Anti Social Behaviour Unit), Mrs Reynold (Resident)

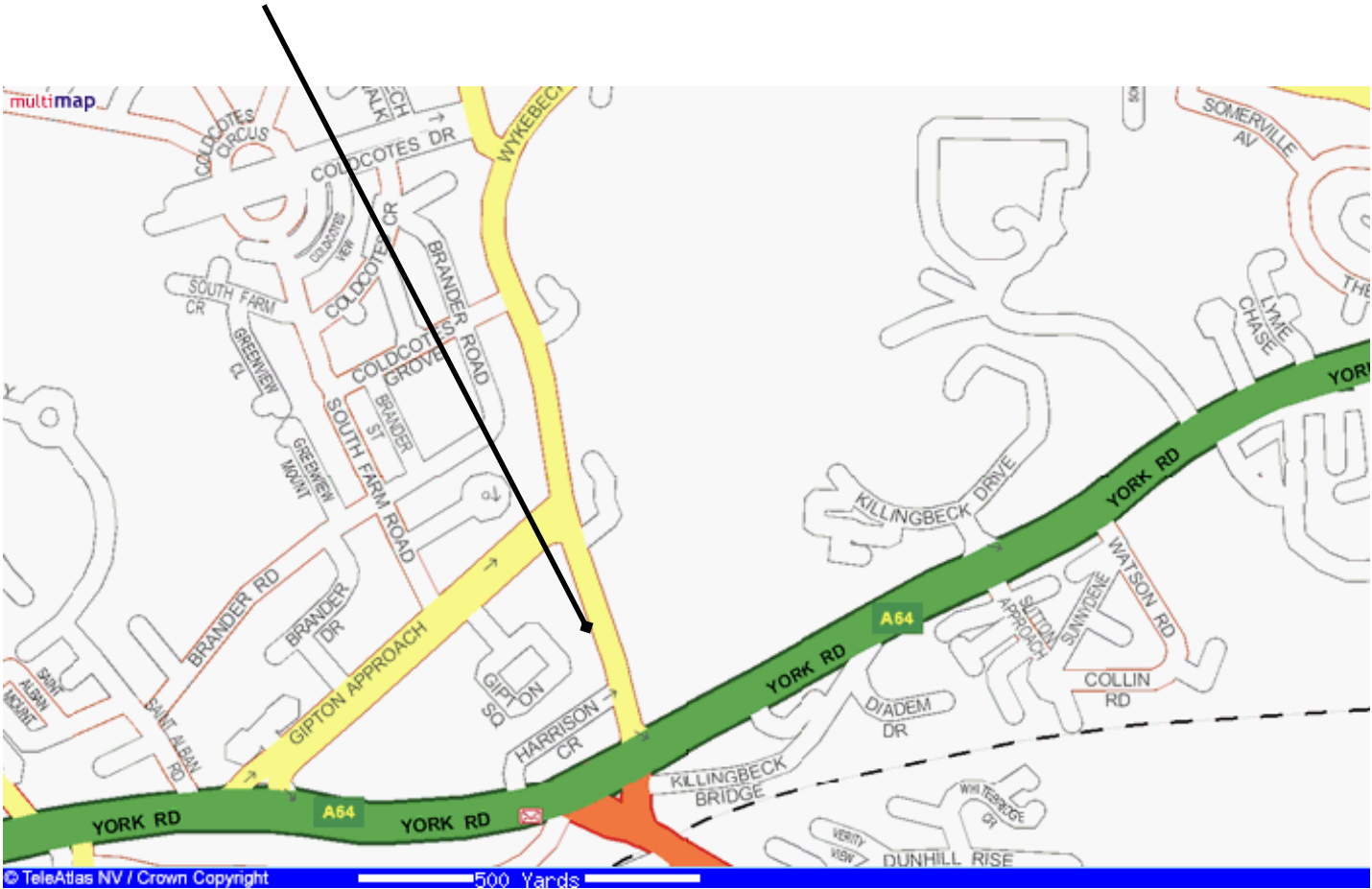
<b>1.0</b>	<b>Welcome and Introductions</b>	Action
1.1	Councillor Harington welcomed the meeting and gave introductions	
<b>2.0</b>	<b>Minutes of the last meeting held on 1 November 2007</b>	
2.1	2.2 - Parking at school peak times is a major problem around St. Nicholas' School on Wykebeck Valley Road and also on Coldcotes Drive. This is a major problem throughout Leeds. Issue to be passed onto Hayley Clifton, Neighbourhood Manager, to be discussed at Tasking. As Tasking meetings discuss confidential issues often relating to Anti Social Behaviour members of the public are not invited to this meeting. The main focus of the Tasking Meetings is that the different organisations that attend are tasked with specific issues within their capabilities.	
2.2	3.7 - Amendment to point 3.7 - The horse manure from the mounted police horses was causing a problem on the paths and not the road. As there is not a Bylaw for this it is not illegal. Councillor Harington to look into Bylaw.	Cllr H
2.3	4.4 - The trees on Coldcotes Drive are still in place and have been a success.	
2.4	7.1 - Councillor Harington to look into another traffic survey being undertaken on Foundry Approach and Foundry Avenue.	Cllr H
2.5	7.2 - Changes to Wykebeck Valley Road should commence shortly.	
2.6	7.3 - Councillor Harington to arrange a meeting with Councillors, Area Management and resident representatives to discuss attendance at forums.	Cllr H
<b>3.0</b>	<b>Committee Maters</b>	
3.1	Co-optee voting forms were sent to members of the meeting along with the forum invitation. No responses have been received with nominations. Post for Co-optee will need to go to advert. Andrew Armstrong is not undertaking the role again this year. Andrew to compile a synopsis of the role of Co-optee and send to Anna Turner. Public awareness of Area Committee meetings needs to be publicised so that public are made aware that they can attend. Andrew gave a brief summary of what the Area Committee undertake and the role of Co-optee.	

3.2	<p>Area Committee Report of 5 December 2007</p> <p>East Leeds FM gave a presentation at the Area Committee Meeting outlining the radio station and what is undertaken. The Well Being budget was discussed, approval and ideas for future spend and also update on past spend. The minutes from the 5 forums held in inner east Leeds were presented. Easel (East and South East Leeds) was discussed. LEGI – economy project to bring people into work across Leeds was discussed. INM – Intensive Neighbourhood Management was also discussed.</p>	
3.3	<p>Anna asked if there were any issues that members of the meeting would like to be discussed at the next Area Committee meeting. There were points raised:-</p> <ol style="list-style-type: none"> <li>1. Health care for Gipton – are there any plans</li> <li>2. Refurbishment of Gipton Community Centre / use of other centres in the area</li> <li>3. When is the crossing on Wykebeck Valley Road to be completed</li> <li>4. Charges for community centres – Anna informed the meeting that there is a working group currently discussing and working on this issue.</li> </ol> <p>Anna gave some information regarding Gipton Community Centre. The centre will eventually be demolished in approximately 8 – 10 years time. In the mean time some funding is available for some work to be undertaken inside and outside the centre.</p>	
<p><b>4.0 Intensive Neighbourhood Management</b></p>		
4.1	<p>Anna gave a brief breakdown on an update report from Haley Clifton – Neighbourhood Manager.</p> <ul style="list-style-type: none"> <li>• Building Family Wealth project is now fully staffed and working with families in Gipton dealing with employment issues, training, benefits etc.</li> <li>• A household survey is being prepared to be delivered with updates from the last survey and chance for residents to give their view and opinions on certain issues.</li> <li>• Youth Shelter is being looked at for Oaktree Walk</li> <li>• Henry Barran Centre – Gipton Together have many activities available for the community to attend such as majorettes, martial arts, dance.</li> <li>• The Community Arts Project is currently undertaking preparations to make 2 signs for gateways in to Gipton. The signs will be made of mosaic and placed in 2 agreed sites. The agreed sites are at the top of Gipton Approach and at the top of Oaktree Drive. Members of the meeting agreed to the locations bit asked if at least one other sign could be made for either the 5 ways round-about or the top of Oakwood Lane. Public are welcome to attend the workshop and help to make the signs. Once a workshop has been arranged details will be made available. It was suggested that leaflets advertising the workshop be available for other members of the public to be made aware.</li> <li>• Statistics are improving in the area.</li> </ul> <p>Comments were asked for on the report.</p> <ol style="list-style-type: none"> <li>1. Detached youth work was a success but has since died down</li> <li>2. Index deprivation – massive problems</li> </ol>	
4.2	<p>Councillor Taylor expressed appreciation for the good work undertaken by East Area Management.</p>	
<p><b>5.0 Neighbourhood Wardens Update – Dave Kerfoot</b></p>		
5.1	<p>Dave attended as he is covering the area due to long term illness of the Gipton Warden. Dave is covering Gipton / Harehills and Seacroft / Killingbeck and line</p>	

5.2	<p>management of all wardens.</p> <p>Dave apologised for not having a report but due to computer technical problems was unable to access the information required for the report.</p> <p>There is a gardening tool hire scheme at the Henry Barran Centre where the community can hire garden tools if they are unable to access tools elsewhere.</p> <p>Dave to look into Beeches and Oaktrees as there is no warden patrolling the area at the moment. Dave confirmed that there is not a warden for the area at present.</p>	
<b>6.0</b>	<b>Street Scene</b>	
6.1	<p>Anna gave a short report on Street Scene:-</p> <p>Waste in gardens (Wigs), flytipping and other illegal offences such as properties not have adequate licences - enforcement has and is being undertaken and prosecutions are and have been executed.</p>	
<b>7.0</b>	<b>Tasking Report</b>	
7.1	<p>Tasking report was distributed. Tasking a meeting where different organisations and departments meet to discuss crime and grime issues. Tasks to improve the area are then given to appropriate organisations to action and report on at future meetings. Tasking has a small budget which has paid for environmental clean ups, CCTV / covert work, SmartWater and other crime and grime issues in the area. Some residents have noticed an improvement as not as untidy and there does not seem to be as many young people loitering about the streets. Other residents have noticed an increase in waste in gardens, litter on grass verges, attacks on cars and homes. It was reiterated that Waste in garden prosecutions are being undertaken. It was also stated that there is not as many skips in the area as in the past.</p>	
7.2	Street Scene were praised by residents for the work they have undertaken in the area.	
7.3	Housing have been allocated funding for a mini clean up in the Branders and Beeches.	
<b>8.0</b>	<b>Children's Centres</b>	
8.1	Unsure of the reason why the Henry Barran and South Gipton childrens centres have not been refurbished but the reason is more than likely down to cost.	
8.2	<p>The proposed site for the new childrens centre is the waste land in Gipton North next to Oakwood Primary and the basket ball court next to South Gitpon Community Centre. There will be 50 place for children age from 3 months to 5 years of age. Waiting for tenders to be returned hopefully today. It is hoped for a March start and for a finish in June ready to open in September 2008. The centres will be of a modular build. Pricing will be depend on individual circumstances and there will be some free places. Place will be prioritised again on a need basis. Currently working closely with schools and other childcare provision as to complement existing childcare provision.</p>	
<b>9.0</b>	<b>West Yorkshire Fire</b>	
9.1	Due to an urgent call Eddie Ball of the Fire Service had to leave the meeting to attend a fire. Eddie did state that he would try and attend as many of the meetings as possible in the future. It was agreed that West Yorkshire Fire Service would be moved up the agenda in future.	

<b>10.0</b>	<b>Any Other Business</b>	
10.1	The field at St.Nicholas's is flooded and residents wanted to know whose responsibility it was for the upkeep of the field. Some work has been undertaken by Yorkshire Water but the field is still prone to flooding. Councillor Taylor stated that it is the responsibility of the Diocese and that they are aware of the problem. The Diocese need to speak to the Environment Agency. Councillor Harington to speak to the Diocese of the church and school.	Cllr H
10.2	Concerns were raised regarding the transport structure in Gipton - reduction in frequency of buses and quality of service in the area which is causing difficulties for some residents in Gipton. All Councillors have and are still trying to tackle this problem. Suggested that Metro be invited to the meeting.	
10.3	Residents have received a leaflet regarding the low cost housing on Gipton Crescent stating the success of the uptake. Residents have also received a letter from Steve Hunt stating that the uptake of the larger properties has been low. Steve Hunt also stated in the letter that the people of Gipton cannot afford to purchase the larger properties so will now be offered to people outside of the Gipton area. The low uptake could be down to people in Gipton moving from houses within Gipton to one of the new builds which in turn has made houses available. Due to time this issue is to be discussed at the next meeting. Easel also to be discussed at the next meeting and relevant housing and Easel representatives to be invited.	
10.4	Councillor Harington informed the meeting of the Gipton pantomime which is taking place on the 14 <sup>th</sup> , 15 <sup>th</sup> and 16 <sup>th</sup> February 2008.	
<b>11.0</b>	<b>Date and Time of Next Meeting</b>	
11.1	To be confirmed	

## Wykebeck Day Centre, Wykebeck Valley Road, Leeds, LS9 6NR



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